



KAROO HOOGLAND

MUNISIPALITEIT / MUNICIPALITY



REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R300 000.00(incl VAT)
(For Publication on Karoo Hoogland Website and Notice Boards)

QUOTATION NUMBER : SCM/T0290

ADVERTISING DATE : 07/10/2025

CLOSING DATE: 16/10/2025

Karoo Hoogland Municipality hereby invites all interested Qualified Service Providers to furnish us with written quotations for the supply and delivery of the services/goods as detailed in the enclosed specifications.

The quotation must be submitted on the letterhead of your business quoting the above quotation number not later **than 16 October 2025 at 12H00.**

PROJECT NAME: TRAINING IN PLUMBING,PAINTING AND TILING

The quotation can either be hand delivered in a sealed envelope marked with quotation number to: **The SCM Practitioner, Karoo Hoogland Municipality Offices, 2 Mulder Street, Williston, 8920** or emailed to c.erasmus@karoohoogland.gov.za for the attention of the SCM Office. Please specify in your email or on your sealed envelope the **Quotation Number** stated above.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from closing date of quotation.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Goods must be delivery/service within 7 days after receiving the order
- Bidders must complete the following forms: (obtainable from the municipal SCM office and submit it with their quotation)
 - MBD 2 (Tax Clearance Certificate)
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (Specific Goals – ID documents of the directors and shareholders must be attached)
 - MBD 8 (Declaration of Bidders past supply chain management practices)
 - MBD 9 (Certificate of independent Bid determination);
- Bidders must be registered on the National Treasury Central Suppliers Database.
- Bidders must ensure that they submit a valid Tax Clearance and ID documents of directors and shareholders.
- Quotations between **R 30 000** and **R 300 000 (Vat Incl)** will be evaluated using **80/20** preferential system.
- The Municipality reserves the right to partial acceptance of one or more quotations, to withdraw any invitation to quotations and/or to re-advertise or to reject any quotation.

NB: No quotation will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SCM Department

Tel: 053 285 0998 / c.erasmus@karoohoogland.gov.za

SPECIFICATIONS

1. Description of the goods required

10 Delegates, training duration must be between 10-15 days

Training will take place in Fraserburg.

2. Specifications

The Company and presenter must have 5 year experience.(Quotations will not be considered if proof is not submitted.)

Training must be presented in Afrikaans.

1. PURPOSE

Karoo Hoogland Municipality hereby invites formal written quotations from accredited training providers to conduct skills training in Plumbing, Painting, and Tiling (Wall & Floor) for a group of selected participants as part of the municipality's community development and skills empowerment initiatives.

2. SCOPE OF WORK

The appointed service provider will be required to:

- **Facilitate competency-based practical training in:**
 - **Tiling:**
 - Tiling theory: understanding the different types of tiles and adhesives
 - Measuring areas to be tiled, understanding where to start tiling, focal points, tools required and the purpose of each.
 - Tiling practical:
 - Select materials, tools and equipment for specified tiling work
 - Cut tiles according to specification
 - Prepare surfaces for tiling
 - Mix adhesive and grout
 - **Painting:**
 - Surface preparation for commercial and residential projects.
 - Application of coatings, primers, finishes.
 - Safety protocols for working with chemicals and paints.
 - **Plumbing:**
 - Theory of water where water comes from
 - Understanding the different piping
 - Connecting compression fittings and soldering of capillary fittings
 - Disassemble and assemble conventional taps and one hand mixers
 - Sanitary ware (pan connectors, straight offset, Jolly flex, P-trap, reseal trap, adaptors)
 - Assembling and installation of close coupled toilets, toilet seats, toilet mechanisms, bath trap and waste, shower trays, shower traps.
- Provide **theoretical** and **practical** components aligned with industry standards.

- Delivery training in line with SAQA unit standards or NQF Level 2 or higher, where applicable.
 - Provide training materials (manuals, tools, and equipment for practical sessions).
 - Conduct assessments and issue certificates of competence at end of training.
 - Submit a detailed training report including attendance, results, and outcomes achieved.
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3. TARGET GROUP

- Number of participants:
 - Targeted group: EPWP/ Karoo Hoogland Municipality Employee
 - Training location: Fraserburg
 - Training Duration: Between 10 – 15 days.
 - Training to begin within 5 workdays of receiving order from the Municipality.
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4. REQUIRED QUALIFICATIONS AND ACCREDITATION

Service providers must:

- Be accredited by relevant SETAs (e.g., CETA, QCTO, or relevant body) for the training offered.
 - Submit proof of accreditation with the quotation.
 - Provide qualified facilitators with experience in technical and vocational education, submit CV and Qualifications as proof as well as registration with relevant body or SETA.
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5. DELIVERABLES

- Training plan and schedule
 - Registers and attendance records
 - Proof of training materials provided
 - Certificates of competence/attendance
 - Final training report
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6. QUOTATION REQUIREMENTS

Quotations must include:

- Detailed cost breakdown (per learner and per training area)
 - Company profile and track record
 - Proof of accreditation
 - References for similar work done
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3. Delivery of goods

Karoo Hoogland Municipality
Voortrekker Street
FRASERBURG
6960

4. Information to be provided with the quotation

- ID documents of directors and shareholders
- Valid Tax Clearance Certificate
- MBD Forms
- CSD Report

Any enquiries: F Lotter – 083 655 1438

FINANCIAL EVALUATION – POINT SCORING	
The evaluation will be performed on 80/20 principles as Provided in PPFA :	
Price :	80 points
Specific Goals: 10 -Youth and 10 -Locality	20 points
Total	100 points