



KAROO HOOGLAND MUNISIPALITEIT
MUNICIPALITY

An amalgamation of Fraserburg, Sutherland, Williston and surrounding rural areas

LUMS APPLICATION FORM (ito SPLUMA)

SCHEDULE 1 REPEAL OF BY-LAWS BY SECTION 52

Spatial Planning and Land Use Management By-law, as published in Provincial Gazette No. 1961 on 19 October 2015

Only complete Schedule 2 or Schedule 3 application forms as per the type of application you need

SCHEDULE 2 COMPREHENSIVE APPLICATION FORM

Applications for land use amendments (give full details in the attached motivation report if space provided is not enough)

SECTION 1 Details of Applicant	
Name: _____	Contact person: _____
Postal Address: _____ _____	Physical Address: _____ _____
Code: _____	_____
Tel no: _____	Cell no: _____
Fax no: _____	E-mail address: _____ _____
SACPLAN Reg No: _____	

SECTION 2 Details of Land Owner (If different from Applicant)	
Name: _____	Contact person: _____
Postal Address: _____ _____	Physical Address: _____ _____
Code: _____	_____
Tel no: _____	Cell no: _____
Fax no: _____	E-mail address: _____ _____

If the applicant is not the registered owner(s), attach a **power of attorney** from the registered owner(s) to the application.

SECTION 3 Details of Property (In accordance with Title deed)	
Erf/Farm No and Portion description: _____	Area (m ² or ha): _____
Physical address Of erf/farm: _____	Existing zoning: _____
Location from Nearest town: _____	Existing land use: _____
Town/suburb: _____	Area applicable To application _____
Registration Division _____	Title deed no: _____

SECTION 4 Type of Application being Submitted (Mark with an X and give detail)	
Application for: (Please mark applicable block with a cross)	
Rezoning from one zone to another:	
Consolidation of land:	
Subdivision of land:	
Township establishment (Human settlement planning and design)	
Removal, suspension or amendment of Title Deed Restrictions:	
Permanent departure from any stipulations as determined in these regulations, including relaxing of Development Control stipulations:	
Temporary departure to allow the use of a building or land for a period of at most five years for a purpose for which no specific zone has been provided for in these regulations:	
Secondary use as determined in these regulations:	
Consent use as determined in these regulations:	
The annulment, suspension or amendment of the original approval conditions as provided by the Responsible Authority:	
General Plan Cancellation:	
Closure of Park or Public Road:	
The extension of the approval period:	
Any other application in terms of provincial legislation or municipal by-law:	

Please give a short description of the scope of the project:

[illegible]

SECTION 5			
Detail of application (Mark with an X and give detail where applicable)			
Is the land unit currently developed (buildings etc.)?	YES	NO	If answered YES , what is the nature & condition of the developments/improvements?
Is the current zoning of the land utilised?	YES	NO	If answered NO, what is the application/ use of land?
Is the property burdened by a bond?	YES	NO	If answered YES, attach the bondholder's consent to the application:
Has an application for subdivision/ rezoning/ consent use/ departure on the property previously been considered?	YES	NO	If answered YES, when and provide particulars, including all authority reference numbers and decisions:
Does the proposal apply to the entire land unit?	YES	NO	If answered NO, indicate the size of the portion of the land unit concerned, as well as what it will be used for, including the remaining extent:
Are there any restrictions, such as servitudes, rights, bonds, etc. with regard to the land unit in terms of the deed of transfer that should be removed, as it might have an influence on this application?	YES	NO	If answered YES, please provide detail description:
Are there any physical restrictions (e.g. steep inclines, unstable land formations, marshes, etc.) that might influence the intended development?	YES	NO	If answered YES, name full particulars and state how the problem will be solved and submit detail layout plan:
Is any portion of the land unit in a flood plain of a river beneath the 1:50 annual flood-line, or subject to any flooding?	YES	NO	If answered YES, please provide detail description:
Is any other approval that falls outside of this Act, necessary for the implementing of the intended development?	YES	NO	If answered YES, please provide detail description:
What arrangements will be made regarding the following services for the development? (Full Engineering Reports must be supplied, where applicable)	Water supply:		
	Electricity supply:		
	Sewerage and waste-water		
	Storm- Water:		
	Road Network:		

SECTION 6

List of Attachments and supporting information required/ submitted with checklist for Municipal use (Mark with an X and number annexure)

Checklist (for the completion by the Applicant only)				Checklist (for the use of Responsible Authority only)		
YES	NO	ANNEXURE OR PAGE REFERENCE	DOCUMENT ATTACHED	YES	NO	N/A
			Completed Comprehensive Application form			
			Complete Motivation Report			
			Public participation report (minutes of meetings, copies of advertisement, etc.)			
			Power of Attorney (Board of Directors' I Trustees' resolution I consent)			
			Copy of Title Deed(s)			
			Mortgage holder's consent			
			Cadastral information - diagram/General Plan including servitudes, lease areas, etc.			
			Status report from Surveyor General - street closure or state owned land			
			Topographic map/ aerial map			
			Locality Map			
			Site Plan			
			Zoning Map			
			Zoning Certificate			
			Land Use Map			
			Conveyancer's certificate			
			Special endorsement / proxy			
			Home Owners' Association consent			
			Proposed design/layout plan			
			Proposed subdivision plan			
			Proposed consolidation plan			
			Proposed development plan			
			Mineral rights certificate (together with mineral holder's consent) and/or prospecting contract			
			Mineral impact assessment (MIA)			
			Environmental Impact Assessment (EIA - EA) including Heritage Impact Assessment (approval from Dept Sport, Arts and Culture) and Archaeological Impact Assessment (AIA) (approval from relevant Department - SAHRA)			
			Detail Engineering Services report (Bulk and internal)			
			Traffic impact study			
			Geo-technical report (including geology) report (NHRB Standards)			
			Social impact assessment			
			Flood line assessment (1:50 and 1:100 years)			
			Coastal setback report (consent from Dept of Environmental Affairs)			
			Subdivision of agricultural land (consent of the Dept of Agriculture)			
			List of sections in Title Deed conditions to be removed /amended			
			Adherence to planning legislation including the Planning Profession Act 36 of 2002			
			At least three (3) sets of full colour documentation copies			

SECTION 7 Declaration	
Note:	<i>If application is made by a person other than the owner, a Power of Attorney is compulsory. If the property is owned by more than one person, the signature of each owner is compulsory. Where the property is owned by a company, trust, or other juristic person, a certified copy of the Board of Directors/Trustees' resolution is compulsory</i>
I hereby certify the information supplied in this application form to be complete and correct and that I am properly authorised to make this application.	
Applicants/ Owner's Signature:	Date:
Full name (print):	
Professional capacity:	
Applicant's ref	

SECTION 8					
Prescribed Notice and advertisement procedures (for the completion and use of Responsible Authority only)					
Checklist for required advertisement procedure			Checklist for required proof of advertisement		
YES	NO	DOCUMENTATION AND STEPS TO BE TAKEN	YES	NO	DOCUMENTATION TO BE PROVIDED AS PROOF
		Notice to be placed in the Local Newspaper			Proof of Notice in Local Newspaper Note: The original newspaper advertisement or full colour copy, indicating page number and date.
		Notice to be placed in the Provincial Gazette (for 2 consecutive weeks)			Proof of Notice in the Provincial Gazette Note: The original newspaper advertisement or full colour copy indicating page number and date.
		Notices to neighbours Note: The map indicating the neighbouring erven and list of neighbours will be provided. If the applicant chooses to deliver the notices per hand (Option 1), two copies of the notice must be provided on or before the date of the notice to each neighbour. One copy of the notice must be signed by the respective party (neighbour) to be handed back to the Responsible Authority. Alternatively (Option 2), the notices can be sent via registered post.			Proof of Notice to neighbours Note: Option 1: The signed notices of all surrounding neighbours as identified by the Responsible Authority must be provided. Note: Option 2: The proof of the registered mail must be provided to the Responsible Authority
		Notice to be placed on the site Note: The notice provided must be placed on the site in a laminated A3 format (two language formats separate on A3) on or before the date of the notice.			Proof of Notice in site Two colour photos of the notice on site must be provided of which one is close up and the other one is taken from a distance in order to see the placing on the site itself.
		Public Meeting Note: The holding of a public meeting in order to inform the general public of the application.			Proof of Public Meeting The applicant must provide proof of the agenda, the attendance register and minutes of the meeting to the Responsible Authority.
		Any Additional components			Proof of additional components