



KAROO HOOGLAND

MUNISIPALITEIT / MUNICIPALITY



REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R300 000.00(incl VAT)
(For Publication on Karoo Hoogland Website and Notice Boards)

QUOTATION NUMBER : SCM/T0428

ADVERTISING DATE : 15 JULY 2025

CLOSING DATE: 23 JULY 2025

Karoo Hoogland Municipality hereby invites all interested Qualified Service Providers to furnish us with written quotations for the supply and delivery of the services/goods as detailed in the enclosed specifications.

The quotation must be submitted on the letterhead of your business quoting the above quotation number not later **than 23 JULY 2025 at 12H00.**

PROJECT NAME: Supply and delivery of Laptops (WILLISTON)

The quotation can either be hand delivered in a sealed envelope marked with quotation number to: **The SCM Practitioner, Karoo Hoogland Municipality Offices, 2 Mulder Street, Williston, 8920** or emailed to t.petoors@karoohoogland.gov.za for the attention of the SCM Office. Please specify in your email or on your sealed envelope the **Quotation Number** stated above.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from closing date of quotation.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Goods must be delivery/service within 7 days after receiving the order
- Bidders must complete the following forms: (obtainable from the municipal SCM office and submit it with their quotation)
 - MBD 2 (Tax Clearance Certificate)
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (Specific Goals – ID documents of the directors and shareholders must be attached)
 - MBD 8 (Declaration of Bidders past supply chain management practices)
 - MBD 9 (Certificate of independent Bid determination);
- Bidders must be registered on the National Treasury Central Suppliers Database.
- Bidders must ensure that they submit a valid Tax Clearance and ID documents of directors and shareholders.
- Quotations between **R 30 000** and **R 300 000 (Vat Incl)** will be evaluated using **80/20** preferential system.
- The Municipality reserves the right to partial acceptance of one or more quotations, to withdraw any invitation to quotations and/or to re-advertise or to reject any quotation.

NB: No quotation will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SCM Department

Tel: 053 285 0998 / t.petoors@karoohoogland.gov.za

SPECIFICATIONS

1. Description of the goods required

The Supply and delivery of Laptops (Williston)

2. Specifications

QUANTITY	SPECIFICATIONS
2	INTEL CORE i7 On board numpad RAM 16GB 1 TB Memory Network port Windows 11 Webcam Battery longlasting
3	INTEL CORE i5 On board numpad RAM 16GB 500GB Memory Network port Windows 11 Webcam Battery longlasting

NB:PICTURES AND SPECIFICATION LIST TO BE INCLUDED IN THE QUOTATION

3. Delivery of goods

Karoo Hoogland Municipality
Mulder street
Williston
8920

4. Information to be provided with the quotation

- ID documents of directors and shareholders
- Valid Tax Clearance Certificate
- MBD Forms
- CSD Report

Any enquiries: AC HAAS a.haas@karoohoogland.gov.za

FINANCIAL EVALUATION – POINT SCORING

The evaluation will be performed on 80/20 principles as Provided in PPFA :

Price :	80 points
Specific Goals: 10 -Youth and 10 -Locality	20 points
Total	100 points