MONTHLY REPORTING ON THE IMPLEMENTATION OF SCM POLICY - July 2020

ANNEXURE B

MUNICIPALITY NAME : KAROO HOOGLAND MUNICIPALITY
PROVINCIAL TREASURY : NORTHERN CAPE PROVINCIAL TREASURY
Accounting Officer : J J FORTUIN
HEAD SCM : DIANA VERMEULEN
TELEPHONE : 053 391 3003
EMAIL : d.vermeulen@karoohoogland.gov.za

DATE: 31 July 2020

TABLE 1: ACTUAL AGAINST THE PLAN

| No | Project Description | Name of Supplier | Bid Number / Quotation Number | Actual value of Contract | Method of Procurement | Bid advert date | Bid closing date | evaluation start date | evaluation end date | BAC submission date | Award date | contract start date | Contract expiry date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Williston Upgrading Paving of streets Phase 2 | Duneco | KHM T001/11/2019 | R 6 233 000.00 | Tender | 06/11/2019 | 06/12/2019 | 28/05/2020 | 28/05/2020 | 28/05/2020 | 01/06/2020 | 21/07/2020 | 08/12/2020 |
| 2 | | | | | | | | | | | | | |

TABLE 2: APPOINTMENTS THROUGH DEVIATIONS

| No | Project Description | Name of Supplier | Actual Value of Contract | Reason for the Deviation | Award Date | Contract start date | Contract expiry |
|---|---|---|---|---|---|---|---|
| 1 | Maintenance | THINUS LOUW ELEKTRIES | 9 751.54 | Emergency | 02/07/2020 | 02/07/2020 | 07/07/2020 |
| 2 | Maintenance | TG ELEKTRIES (PTY) LTD | 5 667.20 | Emergency | 17/07/2020 | 17/07/2020 | 17/07/2020 |
| 3 | Maintenance | BREAK EVEN 1103/LOXTON HERSTEL DIENSTE | 3 875.50 | Emergency | 16/07/2020 | 16/07/2020 | 22/07/2020 |
| 4 | Maintenance | SSE | 11 658.47 | Emergency | 02/07/2020 | 02/07/2020 | 23/07/2020 |
| 5 | Consultant Fees | ARCH ACTUARIAL CONSULTING | 13 225.00 | Impractical of Impossible | 07/07/2020 | 07/07/2020 | 28/07/2020 |
| 48 | | | | | | | |
| 49 | | | | | | | |

TABLE 3: APPOINTMENTS THROUGH CONTRACT VARIATIONS/ EXTENSIONS

| No | Project Description | Name of Supplier | Contract Number | Reason for extension | original contract value | value of contract extension | Value of previous extensions | Award Date | Contract start date | Contract expiry |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | |
| 2 | | | | | | | | | | |

TABLE 4: APPOINTMENTS THROUGH REGULATION 32

| No | Project Description | Contract Owner (Organ of State) | Name of Supplier | Contract Number | Reason for applying Regulation 32 | Original contract value | Award Date | Contract start date |
|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | |
| 2 | | | | | | | | |

The Accounting Officer/ Authority declares that the delays in the quarter are justified and that measures are in place to prevent a recurrence of such non adherence to the plan.

pp

ACCOUNTING OFFICER/ AUTHORITY SIGNATURE

**Diana Vermeulen KHM**

| | |
|---|---|
| **From:** | Diana Vermeulen KHM <d.vermeulen@karoohoogland.gov.za> |
| **Sent:** | 15 August 2020 01:08 PM |
| **To:** | 'PDichaba' |
| **Subject:** | SCM Report |
| **Attachments:** | Monthly Reporting Requirement Template Jul. 2020.xlsx |

Good day Peter

Herewith the SCM report for July 2020

Regards

Diana Vermeulen
Accountant: Expenditure & SCM
**Karoo Hoogland Munisipaliteit**
Tel: 053 391 3003
Faks: 053 391 3038 / 053 391 3294
Epos: d.vermeulen@karoohoogland.gov.za

MONTHLY REPORTING ON THE IMPLEMENTATION OF SCM POLICY - August 2020

ANNEXURE B

MUNICIPALITY NAME : KAROO HOOGLAND MUNICIPALITY
PROVINCIAL TREASURY : NORTHERN CAPE PROVINCIAL TREASURY
Accounting Officer : J J FORTUIN
HEAD SCM : DIANA VERMEULEN
TELEPHONE : 053 391 3003
EMAIL : d.vermeulen@karoohoogland.gov.za
DATE: 30/08/2020

TABLE 1: ACTUAL AGAINST THE PLAN

| No | Project Description | Name of Supplier | Bid Number / Quotation Number | Actual value of Contract | Method of Procurement | Bid advert date | Bid closing date | evaluation start date | evaluation end date | BAC submission date | Award date | contract start date | Contract expiry date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Williston Upgrading Paving of streets Phase 2 | Duneco | KHM T001/11/2019 | R 6 233 000.00 | Tender | 06/11/2019 | 06/12/2019 | 28/05/2020 | 28/05/2020 | 28/05/2020 | 01/06/2020 | 21/07/2020 | 08/12/2020 |
| 2 | | | | | | | | | | | | | |

TABLE 2: APPOINTMENTS THROUGH DEVIATIONS

| No | Project Description | Name of Supplier | Actual Value of Contract | Reason for the Deviation | Award Date | Contract start date | Contract expiry |
|---|---|---|---|---|---|---|---|
| 1 | Cleaning Maerials | WILLISTON VLEIS KOOP-CKHM001 | 1 116.80 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 2 | Courier services | APTEKOR SNELDIENS (PTY) LTD | 154.16 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 3 | Maintenance | FRASERBURG LANDBOUKOOPERASIE-MUN36 | 164.54 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 4 | Maintenance | FRASERBURG LANDBOUKOOPERASIE-MUN36 | 1 868.75 | Emergency | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 5 | Maintenance | FRASERBURG LANDBOUKOOPERASIE-MUN36 | 129.38 | Emergency | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 6 | Maintenance | FRASERBURG LANDBOUKOOPERASIE-MUN36 | 1 360.43 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 7 | Cleaning Maerials | OK FOODS-ZOEM-ZOEM ONDERNEMING | 1 066.75 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 8 | Maintenance | NUVEST CHEMICAL | 5 222.15 | Emergency | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 9 | Water Analysis | PATHCARE | 7 876.80 | Single Supplier | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 10 | Maintenance | WILLISTON VLEIS KOOP-CKHM002 | 4 437.54 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 11 | Maintenance | WILLISTON VLEIS KOOP-CKHM002 | 3 503.60 | Emergency | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 12 | Maintenance | GOVERNMENT PRINTING | 2 017.60 | Single Supplier | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 13 | Maintenance | AUDENSBERG TOYOTA | 5 460.58 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 14 | Maintenance | BREAK EVEN 1103-LOXTON | 9 992.01 | Emergency | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 15 | Fuel | WILLISTON VLEIS KOOP-CKHM003 | 10 023.23 | Single Supplier | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 16 | Maintenance | BREAK EVEN 1103-LOXTON HERSTELDIENSTE | 14 950.00 | Emergency | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 17 | Stationary | BIDVEST WALTONS | 6 468.75 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 18 | Maintenance | TEEBOS ENTERPRISES | 15 120.00 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 19 | Fuel | FRASERBURG LANDBOUKOOPERASIE-MUN21 | 13 022.65 | Single Supplier | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 20 | Stationary | SA POSKANTOOR KOEVERTE | 25 480.00 | Single Supplier | 01/08/2020 | 01/08/2020 | 30/08/2020 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 21 | Maintenance | TEEBOS ENTERPRISES (PTY) LTD | 11 880.00 | Impractical of Impossible | 01/08/2020 | 01/08/2020 | 30/08/2020 |
| 22 | | | | | | | |
| 49 | | | | | | | |

**TABLE 3: APPOINTMENTS THROUGH CONTRACT VARIATIONS/ EXTENSIONS**

| No | Project Description | Name of Supplier | Contract Number | Reason for extension | original contract value | value of contract extension | Value of previous extensions | Award Date | Contract start date | Contract expiry |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | |
| 2 | | | | | | | | | | |

**TABLE 4: APPOINTMENTS THROUGH REGULATION 32**

| No | Project Description | Contract Owner (Organ of State) | Name of Supplier | Contract Number | Reason for applying Regulation 32 | Original contract value | Award Date | Contract start date |
|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | |
| 2 | | | | | | | | |

The Accounting Officer/ Authority declares that the delays in the quarter are justified and that measures are in place to prevent a recurrence of such non adherence to the plan.

pp

ACCOUNTING OFFICER/ AUTHORITY SIGNATURE

| | |
|---|---|
| **From:** | Diana Vermeulen KHM <d.vermeulen@karoohoogland.gov.za> |
| **Sent:** | 10 September 2020 10:38 PM |
| **To:** | 'PDichaba' |
| **Subject:** | SCM report Aug. 2020 |
| **Attachments:** | Monthly Reporting Requirement Template Aug. 2020.xlsx |

Good day Peter

See attach the SCM monthly report for Aug. 2020

Regards

Diana Vermeulen
Accountant: Expenditure & SCM
**Karoo Hoogland Munisipaliteit**
Tel: 053 391 3003
Faks: 053 391 3038 / 053 391 3294
Epos: d.vermeulen@karoohoogland.gov.za

ANNEXURE B

MONTHLY REPORTING ON THE IMPLEMENTATION OF SCM POLICY - September 2020

MUNICIPALITY NAME : KAROO HOOGLAND MUNICIPALITY
PROVINCIAL TREASURY : NORTHERN CAPE PROVINCIAL TREASURY
Accounting Officer : MNR. JJ FORTUIN
HEAD SCM : ME. D VERMEULEN
TELEPHONE : 053 391 3003 EMAIL : d.vermeulen@karoohoogland.gov.za DATE: 30/09/2020

**TABLE 1: ACTUAL EXPENDITURE AGAINST PLANNED - MFMA CIRCULAR 62**

| No | Project Description | Name of Supplier | Bid Number | Actual value of Contract | Method of Procurement | Bid advert date | Bid closing date | evaluation start date | evaluation end date | BAC submission date | Award date | contract start date | Contract expiry date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Williston Upgrading Paving of streets Phase 2 | Duneco | KHM T001/11/2019 | R 6 233 000.00 | Tender | 06/11/2019 | 06/12/2019 | 28/05/2020 | 28/05/2020 | 28/05/2020 | 01/06/2020 | 21/07/2020 | 08/12/2020 |
| 2 | | | | | | | | | | | | | |

**TABLE 2: ACTUAL EXPENDITURE ON FORMAL WRITTEN QUOTATIONS - SCM Regulation 17 & 18**

| No | Project Description | Name of Supplier | RFQ Number | Actual value of Contract | Method of Procurement | RFQ Advert date | RFQ closing date | Award date | | |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | MAINTENANCE VEHICLE | LOXTON HERSTELDIENSTE | | 13 225.33 | WRITTEN QUOTATION | 17/09/2020 | 17/09/2020 | 21/09/2020 | | |
| 5 | REFUSE BAGS | SAKH'IKHAYA SUPPLIERS | 3904 | 153 494.60 | FORMAL QUOTATION | 16/07/2020 | 24/07/2020 | 20/08/2020 | | |
| 6 | | | | | | | | | | |
| 7 | | | | | | | | | | |
| 8 | | | | | | | | | | |
| 9 | | | | | | | | | | |
| 10 | | | | | | | | | | |
| 11 | | | | | | | | | | |

**TABLE 3: APPOINTMENTS THROUGH MFMA SCM REGULATION 32**

| No | Project Description | Original Contract Owner | Name of Supplier | Contract Number | Reason for applying Regulation 32 | Original value from original of state | Appointed Contract Value by the municipality | Verience |
|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | |
| 2 | | | | | | | | |

**Diana Vermeulen KHM**

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| | |
|---|---|
| **From:** | Diana Vermeulen KHM <d.vermeulen@karoohoogland.gov.za> |
| **Sent:** | 09 October 2020 11:14 AM |
| **To:** | 'PDichaba' |
| **Subject:** | Reporting |
| **Attachments:** | Monthly Reporting on Implementation of SCM Policy.pdf; Quarterly Reporting on the Procurement Plan.pdf; Deviatons Register.pdf |

Good morning

Hope it's still going well.

Herewith my monthly and quarterly reporting for September 2020.10.09
You will see with the deviations of September, I also include the July and August templets. I know that we only got the new templet in September, but I would like my documents to look all the same.

Be safe and enjoy the weekend.

Regards

Diana Vermeulen
Accountant: Expenditure & SCM
**Karoo Hoogland Munisipaliteit**
Tel: 053 391 3003
Faks: 053 391 3038 / 053 391 3294
Epos: d.vermeulen@karoohoogland.gov.za