

The Karoo Hoogland Local Municipality, with its head office in Williston and a B Municipality of the Namaqua District in the Northern Cape, invites applications from suitably qualified persons to fill the following vacant position within its establishment:

DIRECTOR: FINANCIAL SERVICES (CFO)
(Permanent Appointment)
Ref. No: HR 006/2023

Annual Total Remuneration Package:

Minimum Remuneration Package	Midpoint Remuneration Package	Maximum Remuneration Package
R 827 289	R 919 210	R 1 011 131

- A Remoteness Allowance not exceeding 7% of the Total Annual Remuneration Package may also be paid.

Terms and conditions of appointment:

Essential and Non-Negotiable Requirements:

- B.Com. degree or equivalent NQF Level 7 Qualification in the fields of Accounting, Finance or Economics;
- Extensive knowledge of the Local Government: Municipal Finance Management Act of 2003, National Treasury Regulations and all other related legislation, policies and regulations;
- Minimum of five (5) years' work related experience at senior and middle management level of which at least one year must be at senior management level;
- Compliance with the minimum competency requirements for Senior Managers as laid down in Government Notice R493 dated 15 June 2007, as amended by Government Notice 1146 dated 26 October 2018;
- The required core competencies as stipulated in Annexures A and B of the Regulations on the Appointment and Conditions of Employment of Senior Managers as promulgated in Government Gazette 37245 dated 17 January 2014;
- Ability to compile the Municipal Budget and Annual Financial Statements;
- Knowledge and understanding of mSCOA and computerised Financial Systems, Spreadsheets, Databases and Word Processing;
- Good facilitation and communication skills in at least two of the official languages of the Northern Cape;
- A valid driver's licence and own motor vehicle to execute duties.
- No criminal record.

Key Performance Areas (KPA's):

- Perform all delegations by the Accounting Officer in terms of the MFMA, and any other duties or functions that may be assigned by the Accounting Officer;
- Compile the Municipal Budget and Annual Financial Statements and control all the municipality's Bank Accounts;
- Managing, planning, organising, coordinating, directing and controlling activities of staff at the Budget and Treasury Office, as well as Supply Chain Management unit;
- Contribution to strategic planning and budget alignment and reporting to the management team;
- Development of MTREF in line with the requirements of the MFMA accommodating all departments /units;
- Develop and implement a budget spent management system to monitor the budget to prevent over or under expenditure;
- Provide consolidated monthly management reports;
- Establish functional debt management and billing units to promote financial sustainability of the municipality;
- Implementation of the MFMA Implementation Plan and instill compliance with MFMA to uphold the credibility of the municipality by enabling the municipality to obtain an unqualified audit report;
- Compilation of all financial policies and procedures to ensure sound and sustainable financial management;
- Manage relationship with external stakeholders including the office of the AG, Treasury, SARS, creditors and Banks;
- Ensure adequate infrastructure capability and office administration;
- Build and maintain business intelligence and content management capability;

To apply:

Please forward your **CV (not more than 5 pages)**, covering letter and details of at least three recent contactable references, together with the **prescribed KHM application form for senior managers** (fully completed) and **consent form** which is available on the website of the municipality: www.karoohoogland.gov.za to **The Acting Municipal Manager**, PO Box 165, Williston, 8920 or via e-mail: recruitment@karoohoogland.gov.za

A certified copy of **your qualifications** must accompany your application. **For further details please contact the Manager: HR, Adv DM Malan** at hr@karoohoogland.gov.za

Closing date for applications is at **12:00 on 31 March 2023 in line with Regulation 10(3)(k)**. Late applications will not be considered. Canvassing of Councillors for the purpose of being appointed is not permitted, and proof thereof will result in automatic disqualification.

General:

- The successful applicant will be signing an employment contract, performance agreement and disclosure of financial interest
- The Municipality reserves the right to not make an appointment
- Candidates must be willing to be subjected to an interview and evaluation process (over two days)
- Candidates invited for selection are responsible for their own travelling and accommodation costs
- Applicants must be willing to provide permission for qualifications, credit and criminal record verification on the consent form
- If you have not received feedback within 2 months of the closing date, please accept that your application was unsuccessful.

Closing Date: 31 March 2023 (Friday) at 12:00

Karoo Hoogland Municipality is an equal opportunity and affirmative action employer