KAROO HOOGLAND MUNICIPALITY

TOP LAYER SDBIP

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

2022/2023

Mr JJ Fortuin

Municipal Manager

Date: 24.6.2022

Mr AS Mietas (Councillor)

Mayor

Date: 24/6/2022

CONTENT

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A. INTRODUCTION & LEGISLATION

Section 1 of the MFMA defines the SDBIP as:

"A detailed plan approved by the Mayor of a Municipality in terms of section 53 (1)(c)(ii) for implementing the municipalities delivery of services and the execution of its annual budget and which must include (as part of Top Layer) the following:

(a) Projections for each month of –

(i) revenue to be collected, by source; and

(ii) operational and capital expenditure, by vote;

(b) service delivery targets and performance indicators for each quarter."

The Service Delivery and Budget Implementation Plan (SDBIP) is an implementation plan of the approved Integrated Development Plan and Medium-Term Revenue and Expenditure Framework. Therefor only projects that are budgeted for implementation. The SDBIP serves to address the development objectives as derived from the approved IDP.

The format of the SDBIP is prescribed by MFMA Circular Number 13 issued by National Treasury, in terms of which the SDBIP must provide a picture of service delivery areas., budget allocations and enable monitoring and evaluation.

It specifically requires the SDBIP to include inter alia the following:

a. Monthly projections of revenue to be collected for each source
b. Monthly projections of expenditure(operating and capital) and revenue for each vote
c. Quarterly projections of service delivery targets and performance indicators for each vote
d. Ward Information for expenditure and service delivery
e. Detailed capital works plan broken down by ward over three years

MFMA CIRCULAR NO. 13

The SDBIP serves as a contract between the administration, Council and community expressing the goals and objectives set by council as quantifiable outcomes that can be implemented by the administration over the next 12 months. The SDBIP provides the vital link between the Mayor, council and the administration. It also facilitates the process for holding management accountable for its Performance. The SDBIP is a management, implementation and monitoring tool that will assist the Mayor, Councillors, Municipal Manager and senior managers as well as the community.

In accordance with section 53 of the MFMA, the Mayor of a Municipality must –

'(1)(c)(ii) take all reasonable steps to ensure that the Municipality's Service Delivery and Budget Implementation Plan is approved by the Mayor within <u>28 days after the approval of the budget.</u>

(1)(C)(ii) (bb) that the annual performance agreements as required in terms of section 57 (1)(b) of the MSA for the Municipal Manager and all senior managers are linked to the measurable performance objectives approved with the budget and to the SDBIP.

- The SDBIP is defined in terms of section 1 of the MFMA 56 and the format of the SDBIP is prescribed by the MFMA Circular 13.
- Section 41 (1) of the MSA, prescribed that a process must be established to report regularly to Council.
- In terms of Section 46 9 (1) 9(a)(iii) of the MSA, the municipality must reflect annually in the annual performance report on the measures to improve on those targets not achieved

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B. COMPILATION OF SDBIP

The SDBIP consists of a Top Layer and Departmental Plan for each Department. The top layer of the plan deals with consolidated service delivery targets, in-year deadlines and linking such targets to top management.

The Top Layer SDBIP measures the achievement of performance indicators for the provision of basic services as prescribed in Section 10 of the LG Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the IDP. The Top Layer SDBIP must be approved by the Mayor and any adjustments to targets will be submitted to Council for the necessary approval.

The Departmental SDBIP measure the achievement of performance indicators that have been determined by the operational service delivery within each department and have been aligned with the Top Layer SDBIP. The Departmental Plans must be approved by the Municipal Manager and any adjustments are approved by the Municipal Manager.

Only the Top Layer SDBIP will be made public and tabled to Council. It is not required that Council approve the Top Layer. It is merely tabled before Council and made public for monitoring purposes. Hoever, if revisions to the Top Layer SDBIP are necessary, it should be approved by Council and it should be realised in the Adjustment Budget if there are any financial implications.

FACTORS CONSIDERED FOR THE COMPILATION OF THE DRAFT TOP LAYER SDBIP 2022/2023

The IDP is considered as the 5-year strategic plan for the municipality and therefore provides an outline of Karoo Hoogland Municipality's vision, mission, objectives and operational and service delivery indicators that are realistic and attainable. The Top Layer SDBIP was drafted through a one on one consultation with the Municipal Manager and both the directors as well as some of the middle management managers. After the completion of the draft Top Layer SDBIP, the Municipal Manager had one on one session's with his directors to finalize the Top Layer SDBIP. One on one session's were held with the heads of Departments (all responsible custodians) to discuss and draft the Departmental SDBIP which would serve as the portfolio of evidence for the TOP Layer SDBIP. The following were considered during the development of the SDBIP:

a. Input from the Municipal Support Unit of Namakwa District Municipality
b. Alignment with the IDP, the SDF 2018/2023, National KPA's, Municipal KPA's(IDP Developmental Objectives) and Strategic objectives and the IDP Programmes as shown on the IDP for the next financial years
c. Alignment with the budget to the MSCOA projects
d. Oversight Committee Report on the Annual Report of 2020/2021
e. The risks identified by the Internal Auditor during the municipal risk analysis and the FMCMM outcome
f. Areas to be addressed and root causes of the Auditor-General management letter COMAFS as well as the risks identified during the audit
g. Back to Basics Objectives and Predetermined Local Government indicators
h. The Staff Regulations

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C. REPORTING ON THE SDBIP

Various reporting is outlined in the MFMA, both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The report then allows COUNCIL to monitor the implementation of service delivery programs and initiatives across the Municipality's boundary.

MONTHLY REPORTING

Section 71 of the MFMA stipulates that reporting on actual revenue targets and spending against the budget should occur on a monthly basis. This reporting must be conducted by the accounting officer by not later then 10 working days after the end of each month.

Reporting must include:

a. Actual revenue per source
b. Actual borrowings
c. Actual expenditure per vote
d. Actual capital expenditure per vote and
e. The amount of any allocations received
f. If necessary, explanation of the following must be included in the monthly reports:
    a. Any material variances from the municipalities projected revenue by source and from the municipality's expenditure projections per vote
    b. Any material variances from the Service Delivery and Budget Implementation Plan and
    c. Any remedial or corrective steps taken or to be taken to ensure that the projected revenue and expenditure remain within the Municipalities approved budget.

QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the Mayor to submit a report to the council on the implementation of the budget and financial state of the affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the MAYOR's quarterly report.

MIDYEAR REPORTING

Section 72 of the MFMA determines that by 25 January of each year the Accounting Officer must assess the performance of the municipality and report to the Council on inter alia service delivery performance during the first half of the financial year and the ***Service Delivery and Budget Implementation Plan***

The section 72 report must include the following:

- the monthly statements submitted in terms of section 71 for the first half of the financial year
- the municipality's service delivery performance and the service delivery targets and the performance indicators set in the SDBIP
- The past year's annual report and the progress on resolving problems identified in the annual report
- Performance of service providers, if any
- Make recommendations as to whether an adjustment budget is necessary and
- Recommend revised projections for revenue and expenditure to the degree that this may be necessary

MONITORING AND THE ADJUSTMENT BUDGET PROCESS

The section 71 and 72 budget monitoring reports required under the MFMA should provide a consolidated analysis of the municipality's financial position including year end projections.

The Mayor must consider these reports under section 52 and 54 of the MFMA and then make a decision as to whether the SDBIP should be amended. The adjustment budget concept is governed by various provisions of the MFMA and is aimed at instilling and establishing and increased level of discipline, responsibility and accountability in the municipal finances. In simple terms; funds can be transferred within a vote but any movements between votes can only be agreed by an adjustment budget.

In accordance with Karoo Hoogland's approved Performance Management policy & framework, KPIS's can be adjusted after the midyear assessment and or after the adjustment estimate and the reason for the change in KPI's should be documented in a report to the Mayor for approval.

Additional KPI's can be added during the year with the approval of the Municipal Manager. The approval documents should be safe guarded for audit purposes.

Our policy framework is supported by MFMA Circular no. 13: **SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN** which stipulates that being a management and implementation plan (not a policy) the SDBIP is <u>not required</u> to be approved by council. It is however made public for information and for purposes of monitoring.

Many of the indicators on the municipal scorecard will only be measurable on an annual basis. The quarterly reviews should thus culminate in a comprehensive annual review of performance in terms of all the scorecards. The Mayor will need to ensure that targets committed to in the municipal scorecard are being met, where they are not, that satisfactory and sufficient reasons are provided and that the corrective action being proposed is sufficient

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to address the poor performance. The review should also focus on reviewing the systematic compliance to the **Performance Management System** by directorates, departments, portfolio councillors and the Municipal Manager.

The review will also include:

a. An evaluation of the validity and suitability of the Key Performance Indicator and recommending any changes.
b. An evaluation of the annual and 5 year targets to determine whether the targets are overstated or understated. These changes need to be considered.
c. Change/revision of KPIs and 5-year targets for submission to Council for approval.
d. An analysis to determine whether the municipality is performing adequately or underperforming and
e. It is important that the Mayor not only pay attention to poor performance but also to reward good performance. It is expected that the Council will acknowledge good performances, where Departments or directorates have successfully met targets in their departmental scorecard.

INTERNAL AUDITING OF PERFORMANCE REPORTS

The municipality's Internal Audit function will need to be continuously involved in auditing of the performance reports based on the organizational and departmental scorecards. As required by regulation they will be required to produce an audit report on a quarterly basis, to be submitted to the Municipal Manager and the Audit Committee.

The MFMA and the Municipal Planning and Performance Management Regulations require that the Municipal council establish an Audit Committee consisting of a minimum of three members, where the majority of the members are not employees of the Municipality. No councillor may be a member of an Audit committee. Council shall also appoint a chairperson which is not an employee. It is recommended that council again approve the utilization of existing External Audit Committee (Shared Services Audit Committee) as the Performance Audit Committee to save costs.

ANNUAL PERFORMANCE REVIEW

At least annually, the Mayor will be required to report to the full council on the overall municipal performance. It is proposed that reporting take place using the municipal scorecard in an annual performance report format as per the Municipal Systems Act. The said annual performance report will form part of the municipality's annual report as per section 121 of the MFMA.

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D. ALIGNMENT WITH IDP (VISION, MISSION AND KPA'S)

VISION

Karoo Hoogland will be an economical growth node in the Northern Cape, earmarked by active community participation. Council must create an environment that will enhance economic development with specific focus on poverty alleviation and the creation of direct and indirect job opportunities.

MISSION

Provide local leadership on environmental sustainability and climate change response. As an authority that delivers municipal services to Karoo Hoogland municipal jurisdiction, we attempt, by means of a motivated staff, to develop Karoo Hoogland municipal jurisdiction increasingly as a pleasant, safe and affordable living and workplace for its residents - and a hospitable and relaxed visiting place for its visitors.

The IDP development process identified a number of goals and objectives that are aimed at creating a pathway for the municipalities to realise its vision. These goals and objectives are aligned to the Local Government Key Performance Areas (KPA's) as prescribed by the National Department of Cooperative Governance And Traditional Affairs (CoGTA).

The IDP review process will identify a number of goals and objectives that are aimed at creating a pathway for the municipality to realize its vision.

The IDP is a principle strategic planning instrument which guides and informs the following process in a municipality;

- Planning
- Budgeting
- Management and decision-process in a municipality.
- Taking Section 25 and 34 of the Municipal Systems Act (32 of 2000) in consideration, Karoo Hoogland Municipality embarked on this IDP Phase, which addressed the following
- Comments received during IDP Hearings and IDP engagement meetings with Provincial Sector Departments
- Alignment of the IDP with the Provincial Growth and Development Strategy (PGDS) as well as with the National Planning documents
- Areas identified through self-assessment i.e. strengthening of public participation structures;
- The compilation of all outstanding Plans and Programmes;
- The reviewing and updating of existing plans and programmes
- The compilation and implementation of the Service Delivery Budget Implementation Plan (SDBIP) according to the MFMA
- Updating of priority issues, objectives, strategies and projects

See in the table below how the Developmental Objectives and Strategic Objectives link with the National KPA's through to our IDP Programmes. Details can be found in the IDP document in Section H and Section G

LINKING TABLE BETWEEN IDP AND SDBIP

National KPA	Municipal KPA (IDP/Developmental Objective)	Strategic Objectives (Strategic Goal)	OUTCOME	IDP Priority Areas	IDP Programmes per IDP
KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Renew our Communities	Provide quality of living human settlements with adequate infrastructure	Improved quality of municipal basic service delivery in formalised areas: potable water waste water electricity and solid waste	Electrification Water and Sanitation Roads and Storm water Waste Management Housing Project Management Health Services Cemeteries Education and Libraries Safety and Security DLTC Climate Change Public Transport EPWP Fleet Management Disaster Management Environmental Management Building Plans/Administration	Spatial Development - IDP Programme 1 Climate Change - IDP Programme 2 Land Use Management - IDP Programme 3 Building Plans Administration - IDP Programme 4 Housing - IDP Programme 5 Electrification - IDP Programme 6 Water and Sanitation - IDP Programme 7 Roads and Storm Water - IDP Programme 8 Waste Management - IDP Programme 9 Project Management - IDP Programme 10 Sport and Recreation - IDP Programme 11 Health Services - IDP Programme 12 Cemeteries - IDP Programme 13 Fleet Management - IDP Programme 14 Disaster Management - IDP Programme 15 Environmental Management - IDP Programme 16 Education and Libraries - IDP Programme 17 Safety and Security - IDP Programme 18
			Improved utilization of resources: potable water electricity and fuel		
			Improved mobility through the provision of quality municipal roads and storm water drainage		
			Upgrade and develop informal settlements		
	Revive environment from waste dump to green	Promote healthy living and working environments			
		Promote recycling and renewable energy generation	Improved Environment		
KPA 2: LOCAL ECONOMIC DEVELOPMENT	Re-invent Economy	Transform urban areas to vibrant economic centres that are safe and secure	Renewed urban economic centres	Economic growth and development Poverty Alleviation Tourism SMME Development	Economic Growth and Development - IDP Programme 19 Extended Public Works Programme(EPWP) - IDP Programme 20
		Promote Growth and diversification of the local economy	Growing and diversifying local economy		
		Promote BBBEE and SMME development	Sustainable BBBEE enterprises and SMME's in the local economy		
		Promote Skilled labour force for improved job creation	Improved levels of employment in the local economy		
		Promote social cohesian through economic and social development	Improved quality of public health services		
			Improved social integration and cohesion		
KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Respectable Governance	Improved financial sustainability	Improved financial sustainability	Legislative compliance Financial Management Revenue Expenditure SCM Indigents	Legislative Compliance - IDP Programme 21 Financial Management - IDP Programme 22 Revenue - IDP Programme 23 Expenditure - IDP Programme 24 SCM - IDP Programme 25 Indigents - IDP Programme 26

KPA 4: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT	Re-integrate Region from edge to frontier	Promote transport and ICT connectivity	Improved levels of employment in the local economy Improved connectivity and mobility Improve skills base	Legislative compliance ICT New review policies Workplace health and safety Labour Relations Performance Management WSP LGSETA	ICT - IDP Programme 27 Organisational Development - IDP Programme 28 Performance Management - IDP Programme 29 Work Place Health And Safety - IDP Programme 30 Labour Relations - IDP Programme 31 Record Management - IDP Programme 38
	Release Human Potential from low skill to high	Promote improved skills through education and training			
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Securing Democracy	Ensure informed and participative citenzy	Improve municipal governance and administration:political governance and municipal administration	Good Governance Community Participation IDP Development Customer Stakeholder Relationship Management Risk Management Audit PMS	Good Governance - IDP Programme 32 Community Participation - IDP Programme 33 IDP Development - IDP Programme 34 Customer and Stakeholders Relationship Management - IDP Programme 35 Risk Management - IDP Programme 36 Audit - IDP Programme 37
		Ensure responsive and accountable governance	Improved public participation		

E. TOP LAYER SDBIP 2022/2023 PER NATIONAL KPA AND DEPARTMENT

IDP / Ref No	Department	National KPA	Strategic Objectives	Key Performance Indicator (KPI)	Unit of Measure / Unit of Measurement	KPI Owner	Baseline as at 30 June 2022 (Actual)	Annual Target 2022/23	Annual Target 2023/24	Annual Target 2024/25	Source of Evidence	Portfolio of Evidence	KPI Target Type	Q1	Q2	Q3	Q4
TL_0001	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Provide quality of living human settlements with adequate infrastructure	Limit unaccounted electricity losses to less than 15% at 30 June 2023	Percentage lost during distribution (Units lost/Units purchased) x 100	Director: Infrastructure Services	9,8%	Less than 15%	Less than 15%	Less than 15%	Annual generated report form EMS (Sebata)	Annual calculation working paper of electricity distribution losses	Percentage	0%	0%	0%	15%
TL_0002	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Provide quality of living human settlements with adequate infrastructure	Submit quarterly water quality tests reports for E.coli to Council	Number of reports to Council	Director: Infrastructure Services	4	4	4	4	Technical report to Council	Technical report to Council and resolution by Council	Number	1	1	1	1
TL_0003	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Provide quality of living human settlements with adequate infrastructure	Submit annually results of full SANS 241 test to Council by 30 June 2023	Number of full SANS 241 tests submitted to Council.	Director: Infrastructure Services	1	1	1	1	1 X Report of full SANS 341 from laboratory	1 X full SANS 341 test submitted to Council by 30 June 2022 that indicates % water quality level as per analysis certificate.	Number	0	0	0	1
TL_0004	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Promote healthy living and working environments	Percentage of formal residential properties with access to basic level of water, sanitation, electricity and solid waste removal as at June 2023	% of formal residential properties with access to basic level of water, sanitation, electricity and solid waste removal [(number of formal residential properties with access to basic services/total formal residential properties with access to basic services) x 100]	Director: Infrastructure Services	100%	100%	100%	100%	Report from EMS (Sebata)	Quarterly report to Council indicating the % of formal residential properties that have access to basic services, and resolution by Council	Percentage	100 %	100 %	100 %	100%

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TL_0005	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Provide quality of living human settlements with adequate infrastructure	100% spend on the WSIG grant allocation by 30 June 2023 [(Actual expenditure/total grant allocation received) x 100]	% of the allocation spend [(Actual expenditure/total grant allocation received) x 100]	Director: Infrastructure Services	0	100%	100%	100%	Report from EMS (Sebata)	Annual spending report of WSIG	Percentage	0%	0%	0%	100%
TL_0006	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Provide quality of living human settlements with adequate infrastructure	100% spend on the MIG grant allocation by 30 June 2023 [(Actual expenditure/total grant allocation received) x 100]	% of the allocation spend [(Actual expenditure/total grant allocation received) x 100]	Director: Infrastructure Services	0	100%	100%	100%	Annual MIGMIS Report	Annual MIGMIS Report indicating expenditure on MIG allocation, which agrees with EMS (Sebata)	Percentage	0%	0%	0%	100%
TL_0007	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Promote healthy living and working environments	Submit quarterly status of boreholes report to Council.	Number of reports to Council	Director: Infrastructure Services	0	4	4	4	Technical report to Council	Technical report to Council and resolution by Council	Number	1	1	1	1
TL_0008	Infrastructure Services	KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	Promote healthy living and working environments	Limit unaccounted water losses to less than 15% as at 30 June 2023	Percentage lost during distribution (Units lost/Units purchased) x 100	Director: Infrastructure Services	13%	Less than 15%	Less than 15%	Less than 15%	Annual generated report form EMS (Sebata)	Annual calculation working paper of water distribution losses	Percentage	0%	0%	0%	15%
TL_0009	Infrastructure Services	KPA 2: LOCAL ECONOMIC DEVELOPMENT	Promote BBBEE and SMME Development	Create job opportunities - FTE's (full time equivalent) through the EPWP by 30 June 2023	Number of full time equivalent (FTE's) created by 30 June 2023	Director: Infrastructure Services	47	50	50	50	Signed agreements with FTE's and payroll report from EMS (Sebata)	Signed agreements with FTE's funded by EPWP grant allocation, and payroll report from EMS (Sebata)	Number	30	0	20	0
TL_0010	Office of the Municipal Manager	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	The percentage of the municipal capital budget actually spent as at 30 June 2023 (Actual amount spent on capital projects/Total amount budgeted for capital projects) x 100	% of the municipal capital budget actually spent as at 30 June 2022 [(Actual amount spent on capital projects/Total amount budgeted for capital projects) x 100]	Municipal Manager	100%	100%	100%	100%	Report from EMS (Sebata)	Report indicating annual capital expenditure	Number	0%	0%	0%	100%

TL_0011	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	Financial viability measured in terms of the outstanding service debtors as at 30 June 2023 (Total outstanding service debtors, including property rates/ Revenue received for services, including porperty rates and rental from fixed assets) x 100	Total outstanding service debtors, including property rates/ Revenue received for services, including porperty rates and rental from fixed assets x 100	Chief Financial Officer	25%	25%	25%	25%	Annual Financial Statements	Annual Financial Statements	Percentage	0	0	0	25%
TL_0012	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	Financial viability measured in terms of the available cash to cover fixed operating expenditure at 30 June 2023 (Cash and cash equivalents unspent conditional grants – overdraft + short term investment/ monthly fixed operational expenditure excluding (depreciation, amortization and provision of bad debts, impairment and loss on disposal of assets	Number of months it takes to cover fix operating expenditure with available cash	Chief Financial Officer	2	2	2	2	Annual Financial Statements	Annual Financial Statements	Number	0	0	0	2
TL_0013	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations as at 30 June 2023 [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue]	% of debt coverage [(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue]	Chief Financial Officer	3%	15%	15%	15%	Annual Financial Statements	Annual Financial Statements	Percentage	0	0	0	15

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TL_0014	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	Submit quarterly reports on the implement of the Municipal Standard Chart of Accounts to Council	Number of reports to Council	Chief Financial Officer	4	4	4	4	Financial report to Council	mSCOA implementation report to Council and resolution by Council	Number	1	1	1	1
TL_0015	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	Provide free basic services(water, electricity, refuse and sanitation) to all indigent households (% of indigent households, earning less than the threshold, with access to free basic services	% of indigent households, earning less than the threshold with access to free basic services [number of indigent households earning less than threshold that received services/total number of indigent households earning less than threshold) x 100]	Chief Financial Officer	100%	100%	100%	100%	Indigent Register and report from EMS (Sebata)	Indigent Register and report from EMS (Sebata) indicating which indigents received free basic services	Percentage	100 %	100 %	100 %	100%
TL_0016	Office of the Municipal	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Ensure responsive and accountable governance	Table Annual Report to council within seven months after the end of the financial year (before 31 January 2023)	No of Annual Reports to Council	Municipal Manager	1	1	1	1	Annual Report and minutes of Council meeting	Complete Annual Report to Council and resolution by Council	Number	0	0	1	0
TL_0017	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Ensure responsive and accountable governance	Submit the final budget for consideration to Council by 31 May 2023	Final budget submitted to Council by 31 May 2023	Chief Financial Officer	1	1	1	1	Final budget to Council	Final budget to Council and resolution by Council	Number	0	0	0	1
TL_0018	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Ensure responsive and accountable governance	Submit the adjustments budget for approval to Council by 28 February 2023	Final budget submitted to Council by 28 February 2023	Chief Financial Officer	1	1	1	1	Adjustment budget to Council	Adjustment budget to Council and resolution by Council	Number	0	0	1	0

TL_0019	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Ensure responsive and accountable governance	Submit the Annual Financial Statements by 31 August 2022 to the Office of the Auditor General	Annual Financial Statements submitted to AGSA by 31 August 2022	Chief Financial Officer	1	1	1	1	Annual Financial Statements	Signed Annual Financial Statements and acknowledgement by AGSA	Number	1	0	0	0
TL_0020	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Ensure responsive and accountable governance	Submit the draft budget to Council by 31 March 2023	Draft budget submitted to Council by 31 March 2023	Chief Financial Officer	1	1	1	1	Draft budget to Council	Draft budget to Council and resolution by Council	Number	0	0	1	0
TL_0021	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Ensure responsive and accountable governance	Submit the Mid-year budget performance report in terms of s72(1)(a)(i); s72(1)(b) subsection (2) and (3) of the MFMA to Council by 31 January 2023	Mid-year Budget Report submitted to Council by 31 January 2023	Chief Financial Officer	1	1	1	1	Mid-year Budget report	Mid-year Budget Report and resolution by Council	Number	0	0	1	0
TL_0022	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	Achieve a debtor payment percentage of 75% at 30 June 2023 ((Gross debtors opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue) X 100	Debtor payment percentage [((Gross debtors opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue) x 100]	Chief Financial Officer	76	75%	75%	75%	Report from EMS (Sebata)	Quarterly Report from EMS System showing debtors payment percentage	Percentage	70%	80%	75%	75%
TL_0023	Finance	KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY	Improved financial sustainability	% of Operating revenue budget raised/collected [(actual revenue/budgeted revenue) x 100] by 30 June 2023	% of Operating revenue budget raised/collected [(actual revenue/budgeted revenue) x 100]	Chief Financial Officer	98%	95%	95%	95%	Report from EMS (Sebata)	Annual Budget vs Actual report for operational revenue	Percentage	0%	0%	0%	95%

TL_0024	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Fill funded vacancies within 6 months from date of declaration of vacancy	% vacancies filled within 6 months	Municipal Manager	100%	100%	1	1	HR Report to Council and updated organogram	HR Report to Council on vacancies filled within 6 months, and resolution by Council.	Percentage	100 %	100 %	100 %	100%
TL_0025	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Annually review of the Organogram and submit to Council for approval by 30 June 2023	Reviewed organogram submitted to Council by 30 June 2023	Municipal Manager	1	1	1	1	Reviewed Organogram	Reviewed Organogram to Council, and resolution by Council	Number	0	0	0	1
TL_0026	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Percentage of the municipalities operational budget actually spent on implementing the Workplace Skills Plan by 30 June 2023 [(Actual amount spent on training/operational expenditure budget) x 100]	% of the operational expenditure budget actually spent on implementing the workplace skills plan [(Actual amount spent on training/operational expenditure budget) x 100]	Municipal Manager	0	0,10%	0,10%	0,10%	Report from EMS (Sebata)	Report indicating % of operational budget spent on training	Percentage	0%	0%	0%	0.10 %
TL_0027	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Report on the number of people from employment equity target groups employed in the three highest levels of management in compliance with Karoo Hoogland's Employment Equity plan by 30 June 2023	Number of reports to Council	Municipal Manager	2	2	2	2	Employment Equity Report on 3 highest levels	Employment Equity Report on 3 highest levels, and resolution by Council	Number	0	1	0	1
TL_0028	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Top layer SDBIP 2023/2024 submitted to Mayor within 14 days after the budget has been approved	Top layer SDBIP submitted	Municipal Manager	1	1	1	1	Top layer SDBIP	Top layer SDBIP and acknowledgment of receipt of the Top Layer SDBIP by Mayor	Number	0	0	0	1

TL_0029	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Prepare the Mid-year performance part of the report in terms of s72 of the MFMA to submit to MM and Mayor by 25 January 2023	Report drafted and submitted by the 25 January 2023	Municipal Manager	1	1	1	1	Proof of submission	Proof of submission and acknowledgement	Number	0	0	1	0
TL_0030	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Signing of performance agreements with all identified personnel before 31 July 2022 (MM, Directors)	Number of performance agreements signed by 31 July 2022	Municipal Manager	100	3	3	3	Signed Performance agreements	Signed Performance agreements	Number	3	0	0	0
TL_0031	Office of the Municipal Manager	KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	Promote improved skills through education and training	Submit the draft Annual Report to Council by 31 August 2022	Draft Annual Report submitted to Council by 31 August 2022	Municipal Manager	1	1	1	1	Draft Annual Report	Draft Annual Report, and resolution by Council	Number	1	0	0	0
TL_0032	Office of the Municipal Manager	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Ensure informed and participative citizenry	Prepare and submit quarterly progress reports to the Audit Committee on the implementation of the Risk Based Audit Plan (RBAP) and progress made with the proposed corrective actions in internal audit reports by the applicable sections.	Number of reports to Audit Committee	Municipal Manager	4	4	4	4	Report to the Audit Committee	Report to the Audit Committee and proof of submission	Number	1	1	1	1
TL_0033	Office of the Municipal Manager	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Ensure informed and participative citizenry	Submit the Oversight Report on the Annual Report to Council by 31 March 2023	Oversight to Report to Council	Municipal Manager	1	1	1	1	Oversight Report to Council	Oversight Report to Council, and resolution by Council	Number	0	0	1	0

TL_0034	Office of the Municipal Manager	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Ensure informed and participative citizenry	Spend 90% of the Library Grant by 30 June 2023	% of the allocation spend [(Actual expenditure/total grant allocation received) x 100]	Municipal Manager	0	100%	1	1	Report from EMS (Sebata)	Annual spending report of Library Grant	Percentage	0%	0%	0%	100%
TL_0035	Office of the Municipal Manager	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Ensure informed and participative citizenry	Submit IDP Process Plan to Council for approval by 31 August 2022	IDP Process Plan to Council	Municipal Manager	1	1	1	1	IDP Process Plan	IDP Process Plan, and resolution by Council	Number	1	0	0	0
TL_0036	Office of the Municipal Manager	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Ensure informed and participative citizenry	Review the IDP and submit draft to council by 31 March 2023	Draft reviewed IDP submitted to Council by 31 March 2023	Municipal Manager	1	1	1	1	Draft reviewed IDP	Draft reviewed IDP, and resolution by Council	Number	0	0	1	0
TL_0037	Office of the Municipal Manager	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Ensure informed and participative citizenry	Develop the Risk Based Audit Plan for 2023/24 and submit to the Audit Committee by 30 June 2023	Risk Based Audit Plan submitted to the Audit Committee by 30 June 2023	Municipal Manager	1	1	1	1	Risk based audit plan	Risk based audit plan submitted to Audit Committee, and proof of submission	Number	0	0	0	1

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F. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE (Non-financial)

Quarterly projections of service delivery targets and performance indicators for each vote, is one of the five components of the Top Layer SDBIP that must be made public as detailed in MFMA circular 13.

The Top Level of the SDBIP includes measurable performance objectives in the form of service delivery targets and performance indicators that are provided to the Community, that is, what impact it seeks to achieve. These are drawn/extracted from the IDP programs, services and activities that are relevant to each specific Directorate as well as statutory plans that the Directorate are responsible for. Hence the SDBIP are the key mechanism for monitoring the different responsibilities and targets that each Directorate must fulfil in meeting service delivery needs provided to the community.

NC066 - Karoo Hoogland

Statistical indicators on service delivery as at the beginning of 2022/23 (to be completed only at the beginning of the municipal financial year)

	Current status	
Number of sites currently serviced with electricity, water (house connection), sewerage removal service and solid waste removal service	2209	Sites
Number of households living in informal settlements	52 Williston 46 Sutherland 6	Households
Number of hectares of land already acquired and suitable for human settlements development – owned by the Municipality		hectares
Number of households in formal areas with access to basic electricity	2209	Households
Number of households living in informal areas with access to basic electricity	0	Households
Number of households in formal areas receiving water services	2209	Households
Number of households living in informal areas receiving water services	52	Households
Number of households in formal areas receiving sewerage services	2209	Households
Number of households living in informal areas receiving sewerage services	52	Households
Number of households in formal areas with kerb-side refuse removal services (once a week)	2209	Households
Number of households living in informal areas with access to refuse removal	52	Households

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QUARTERLY PERFORMANCE REPORTS – 2022/2023

Programme / Subprogramme / Performance Measures	Backlog as at beginning of 2021/22	Target for 2022/23 as per the SDBIP	1st Quarter Planned output as per SDBIP	1st Quarter Actual output	2nd Quarter Planned output as per SDBIP	2nd Quarter Actual output	3rd Quarter Planned output as per SDBIP	3rd Quarter Actual output	4th Quarter Planned output as per SDBIP	4th Quarter Actual output	Summary of Planned output as per SDBIP	Summary of Actual output for 2022/23	Actual output for 2022/23 as per Annual Report	Variation
											[3+5+7+9]	[4+6+8+10]		[13-12]
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
QUARTERLY OUTPUTS														
Spatial Development and the Built Environment:														
Number of hectares of land procured and suitable for Greenfields development	-										-	-	-	-
Number of hectares of land procured and suitable for Brownfield development	-										-	-	-	-
Number of hectares of land proclaimed (township establishment completed)	-	2							2		2	-	-	-
Number of dwelling units developed per hectare	-										-	-	-	-
Percentage density reduction in total informal settlements	-										-	-	-	-
Number of informal settlements targeted for upgrading	-	2					1		1		2	-	-	-
Number of households living in informal settlements targeted for upgrading	-	52					46		6		52	-	-	-
Number of informal settlements targeted for upgrading with upgrading plans	-										-	-	-	-
Number of informal settlements upgraded (services provided): In Situ	-										-	-	-	-
Number of informal settlements targeted for formalisation (services provided): Relocated	-										-	-	-	-
Number of households living in informal backyard rental agreement	-										-	-	-	-
Number of sites serviced	-	56							56		56	-	-	-
Number of Title deeds transferred to eligible beneficiaries	-	50+56+6							112		112	-	-	-
Roads and storm water:														
KMs of new paved roads to be built	-										-	-	-	-
KMs of new gravelled roads to be built	-										-	-	-	-
KMs of roads resurfaced/rehabilitated/resealed	2	2	1		1						2	-	-	-
KMs of storm water drainage installed in addition to current ones	-										-	-	-	-

Transport:														
KMs of new pedestrian walkways to be constructed	2	2		-	1		1				2	-	-	-
Number of new bus terminals or taxi ranks to be constructed	-										-	-	-	-
Number of new bus/taxi stops to be constructed	-										-	-	-	-
Access to Services:														
Water														
Number of additional water service points to be installed for informal settlement dwellers within a 200m radius	-	-	-	-							-	-	-	-
Number of additional households to be provided with water connections	-	-	-	-							-	-	-	-
Sewerage														
Number of additional sanitation service points (toilets) to be installed for informal settlement dwellers	-										-	-	-	-
Number of additional households to be provided with sewer connections	-	-	-	-							-	-	-	-
Solid Waste Management														
Number of additional households provided with access to weekly refuse removal	-	-	-	-							-	-	-	-
Number of waste minimisation projects initiated/ upgraded	-										-	-	-	-
Number of households living in informal areas with solid waste removal service	52	52	52	-							52	-	-	-
Electricity														
Number of additional households living in formal areas provided with electricity connections	-	-	-	-							-	-	-	-
Number of additional high mast lights installed	-										-	-	-	-
Number of additional households provided with access to Free Basic Electricity	-	-	-		-						-	-	-	-
Number of additional street lights installed	5			-								-	-	-
Socio-Economic Amenities														
Number of community halls to be developed / upgraded	1			-								-	-	-
Number of sports fields and stadia to be developed / upgraded	-	1					1				1 -	-	-	-
Number of parks / leisure facilities to be developed / upgraded	-											-	-	-
Number of clinics to be developed / upgraded	-										-	-	-	-
Number of pre-schools / early childhood development centres to be developed / upgraded developed	-										-	-	-	-

	Number of community swimming pools to be developed / upgraded	-										-	-	-	-
	Number of libraries to be developed / upgraded	2	2	-	-	-		1		1		2	-	-	-
	Number of museums / theatres and art galleries to be developed / upgraded	-	2			1		1				2	-	-	-
	Number of cemetries to be developed / upgraded	-										-	-	-	-
	Number of abbattoirs to be developed / upgraded	-										-	-	-	-
	Number of markets to be developed / upgraded	-										-	-	-	-
	Number of fire safety and emergency facilities to be developed / upgraded	-										-	-	-	-
	Local Economic Development and Job Creation:														
	Number of additional jobs to be created using the Expanded Public Works Programme guidelines and other municipal programmes	50	50	20	-	10		10		10		50	-	-	-

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G. DETAILED CAPITAL WORKS PLAN BROKEN DOWN BY WARD OVER THREE YEARS

Vote Description	Ref	2022/23 Medium Term Revenue & Expenditure Framework		
R thousand	1	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
Capital expenditure - Vote				
Multi-year expenditure *to be appropriated*	2			
Vote 1 - Executive and Council		–	–	–
Vote 2 - Directorate Corporate Services		–	–	–
Vote 3 - Directorate Financial Services		–	0	0
Vote 4 - Directorate Infrastructure Services		21,562	10,734	10,734
Vote 5 - COMMUNITY & SOCIAL SERVICES		–	–	–
Capital multi-year expenditure sub-total	7	**21,562**	**10,734**	**10,734**
Single-year expenditure *to be appropriated*	2			
Vote 1 - Executive and Council		–	–	–
Vote 2 - Directorate Corporate Services		–	–	–
Vote 3 - Directorate Financial Services		–	–	–
Vote 4 - Directorate Infrastructure Services		9,000	0	0
Vote 5 - COMMUNITY & SOCIAL SERVICES		–	–	–
Capital single-year expenditure sub-total		**9,000**	**0**	**0**
Total Capital Expenditure - Vote		**30,562**	**10,734**	**10,734**
Capital Expenditure - Functional				
Governance and administration		–	0	0
Executive and council		–	–	–
Finance and administration		–	0	0
Internal audit		–	–	–
Community and public safety		9,000	–	–
Community and social services		9,000	–	–
Sport and recreation		–	–	–
Public safety		–	–	–
Housing		–	–	–
Health		–	–	–
Economic and environmental services		–	0	0
Planning and development		–	–	–
Road transport		–	0	0
Environmental protection		–	–	–
Trading services		21,562	10,734	10,734
Energy sources		–	2,000	2,000
Water management		8,562	8,734	8,734

Waste water management		13,000	0	0
Waste management		–	0	0
Other		–	–	–
Total Capital Expenditure - Functional	3	**30,562**	**10,734**	**10,734**
Funded by:				
National Government		30,562	10,734	10,734
Provincial Government		–	–	–
District Municipality		–	–	–
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		–	–	–
Transfers recognised - capital	4	**30,562**	**10,734**	**10,734**
Borrowing	6	–	–	–
Internally generated funds		–	0	0
Total Capital Funding	7	**30,562**	**10,734**	**10,734**

All planned Capital Works Registered Projects for 2022/2023 are in Ward 1 and Ward 5 :

- *Williston Internal water network upgrade – Phase 2 (MIG Funding) Ward 1 & 5*
- *Williston Upgrading of sport facilities (MIG Funding) Ward 5*
- *Williston – UDS Removal/Eradication (WSIG Funding) Ward 1*

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H. MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED FOR EACH SOURCE

Karoo Hoogland SA25

Description	Ref	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
Revenue By Source																
Property rates		645	645	645	645	645	645	645	645	645	645	645	645	7,735	8,106	8,463
Service charges - electricity revenue		1,117	1,117	1,117	1,117	1,117	1,117	1,117	1,117	1,117	1,117	1,117	1,117	13,401	14,044	14,662
Service charges - water revenue		366	366	366	366	366	366	366	366	366	366	366	366	4,395	4,606	4,809
Service charges - sanitation revenue		314	314	314	314	314	314	314	314	314	314	314	314	3,764	3,945	4,118
Service charges - refuse revenue		242	242	242	242	242	242	242	242	242	242	242	242	2,902	3,041	3,175
Rental of facilities and equipment		45	45	45	45	45	45	45	45	45	45	45	45	541	567	592
Interest earned - external investments		49	49	49	49	49	49	49	49	49	49	49	49	583	611	638
Interest earned - outstanding debtors		271	271	271	271	271	271	271	271	271	271	271	271	3,252	3,028	3,162
Dividends received		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits		1	1	1	1	1	1	1	1	1	1	1	1	13	14	14
Licences and permits		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Agency services		5	5	5	5	5	5	5	5	5	5	5	5	60	63	66
Transfers and subsidies		2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	35,449	35,358	37,759
Other revenue		92	92	92	92	92	92	92	92	92	92	92	92	1,104	1,157	1,208
Gains		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue (excluding capital transfers and contributions)		**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**6,100**	**73,199**	**74,540**	**78,654**
Expenditure By Type																
Employee related costs		2,453	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	2,325	28,030	28,574	29,266
Remuneration of councillors		368	368	368	368	368	368	368	368	368	368	368	368	4,421	4,490	4,816
Debt impairment		495	495	495	495	495	495	495	495	495	495	495	495	5,936	6,698	6,793
Depreciation & asset impairment		796	796	796	796	796	796	796	796	796	796	796	796	9,547	8,546	8,753
Finance charges		7	7	7	7	7	7	7	7	7	7	7	7	85	89	94
Bulk purchases - electricity		961	961	961	961	961	961	961	961	961	961	961	961	11,534	12,225	12,959
Inventory consumed		126	126	126	126	126	126	126	126	126	126	126	126	1,515	1,583	1,652
Contracted services		792	792	792	792	792	792	792	792	792	792	792	792	9,509	8,277	9,977
Transfers and subsidies		5	5	5	5	5	5	5	5	5	5	5	5	64	66	7
Other expenditure		845	845	845	845	845	845	845	845	845	845	845	845	10,140	9,059	9,398
Losses		0	–	–	–	–	–	–	–	–	–	–	–	0	0	0
Total Expenditure		**6,850**	**6,721**	**6,721**	**6,721**	**6,721**	**6,721**	**6,721**	**6,721**	**6,721**	**6,721**	**6,721**	**6,721**	**80,781**	**79,609**	**83,713**
Surplus/(Deficit)		(750)	(621)	(621)	(621)	(621)	(621)	(621)	(621)	(621)	(621)	(621)	(621)	(7,583)	(5,069)	(5,049)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		2,547	2,547	2,547	2,547	2,547	2,547	2,547	2,547	2,547	2,547	2,547	2,547	30,562	10,734	11,006
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfers and subsidies - capital (in-kind - all)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		**1,797**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**22,979**	**5,665**	**5,957**
Taxation		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Attributable to minorities		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Share of surplus/ (deficit) of associate		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit)	1	**1,797**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**1,926**	**22,979**	**5,665**	**5,957**

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

I. MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING AND CAPITAL) AND REVENUE FOR EACH VOTE

Description	Budget Year 2022/23												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2022/23	Budget Year +1 2023/24	Budget Year +2 2024/25
Revenue - Functional															
Governance and administration	1,814	1,814	1,814	1,814	1,814	1,814	1,814	1,814	1,814	1,814	1,814	1,814	21,769	22,786	23,854
Executive and council	268	268	268	268	268	268	268	268	268	268	268	268	3,214	3,314	3,447
Finance and administration	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	18,554	19,472	20,407
Community and public safety	103	103	103	103	103	103	103	103	103	103	103	105	1,236	38	39
Community and social services	103	103	103	103	103	103	103	103	103	103	103	105	1,236	38	39
Economic and environmental services	803	803	803	803	803	803	803	803	803	803	803	803	9,635	8,734	8,916
Road transport	803	803	803	803	803	803	803	803	803	803	803	803	9,635	8,734	8,916
Trading services	5,927	5,927	5,927	5,927	5,927	5,927	5,927	5,927	5,927	5,927	5,927	5,926	71,121	53,716	56,861
Energy sources	1,612	1,612	1,612	1,612	1,612	1,612	1,612	1,612	1,612	1,612	1,612	1,612	19,339	22,041	23,208
Water management	1,643	1,643	1,643	1,643	1,643	1,643	1,643	1,643	1,643	1,643	1,643	1,643	19,719	11,387	12,083
Waste water management	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,917	23,010	10,644	11,308
Waste management	754	754	754	754	754	754	754	754	754	754	754	754	9,054	9,643	10,262
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue - Functional	8,647	8,647	8,647	8,647	8,647	8,647	8,647	8,647	8,647	8,647	8,647	8,648	103,761	85,274	89,670
Expenditure - Functional															
Governance and administration	3,311	3,183	3,183	3,183	3,183	3,183	3,183	3,183	3,183	3,183	3,183	3,183	38,321	38,139	41,145
Executive and council	1,125	1,126	1,126	1,126	1,126	1,126	1,126	1,126	1,126	1,126	1,126	1,126	13,515	13,991	14,244
Finance and administration	2,185	2,056	2,056	2,056	2,056	2,056	2,056	2,056	2,056	2,056	2,056	2,056	24,806	24,149	26,901
Community and public safety	180	180	180	180	180	180	180	180	180	180	180	180	2,161	2,258	2,357
Community and social services	119	119	119	119	119	119	119	119	119	119	119	119	1,426	1,490	1,556
Sport and recreation	59	59	59	59	59	59	59	59	59	59	59	59	710	742	774
Public safety	2	2	2	2	2	2	2	2	2	2	2	2	25	26	27
Economic and environmental services	582	582	582	582	582	582	582	582	582	582	582	582	6,984	6,141	5,756
Planning and development	83	83	83	83	83	83	83	83	83	83	83	83	995	1,072	1,072
Road transport	499	499	499	499	499	499	499	499	499	499	499	499	5,989	5,069	4,684
Trading services	2,776	2,776	2,776	2,776	2,776	2,776	2,776	2,776	2,776	2,776	2,776	2,776	33,315	33,071	34,455
Energy sources	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	15,686	16,808	17,631
Water management	690	690	690	690	690	690	690	690	690	690	690	690	8,276	7,826	8,114
Waste water management	556	556	556	556	556	556	556	556	556	556	556	556	6,667	5,154	5,290
Waste management	224	224	224	224	224	224	224	224	224	224	224	224	2,686	3,284	3,419
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	6,850	6,721	6,721	6,721	6,721	6,721	6,721	6,721	6,721	6,721	6,721	6,721	80,781	79,609	83,713
Surplus/(Deficit) before assoc.	1,797	1,926	1,926	1,926	1,926	1,926	1,926	1,926	1,926	1,926	1,926	1,927	22,979	5,665	5,957
Share of surplus/ (deficit) of associate	1,789	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,918	1,918	(20,568)	-	-	-
Surplus/(Deficit)	3,586	3,843	3,843	3,843	3,843	3,843	3,843	3,843	3,843	3,843	3,843	(19,041)	22,979	5,665	5,957

J. SEVEN GENERATED KPI'S ITO REGULATION 10 OF THE 2001 MUNICIPAL PLANNING AND PERFORMANCE REGULATIONS

The seven (7) general KPIs are provided for in Regulation 10 of the 2001 Municipal Planning and Performance Regulations and are listed below:

- the percentage of households with access to basic level of water, sanitation, electricity and solid waste removal;
- the percentage of households earning less than R1100 per month with access to free basic services;
- the percentage of the municipality's capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan;
- the number of jobs created through the municipality's local, economic development initiatives including capital projects;
- the number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan;
- the percentage of the municipality's budget actually spent on implementing its workplace skills plan; and
- the municipality's financial viability as expressed by the ratios for debt coverage, outstanding service debtors to revenue and cost coverage.

Karoo Hoogland Municipality strive to comply and thus the above mentioned 7 Generated KPI's provided for in terms of the Regulation 10 have been included in the Top Layer SDBIP for 2022/2023.

JJF

K. SUBMISSION FOR APPROVAL

The Service Delivery and Budget Implementation Plan of Karoo Hoogland Municipality, indicates that the budget and strategic objectives of Council will be implemented, is herewith submitted in terms of section 53(1)(c) (ii) of the Municipal Finance Management Act(MFMA), MFMA Circular no.13 and the Budgeting and Reporting Regulation for the necessary approval.

1. DRAFT SUBMISSION TO THE MUNICIPAL MANAGER AND THE MAYOR (Per Email)

PRINT NAME: Christelle Viljoen *ADMINISTRATION MANAGER (ASSISTANCE ON PERFORMANCE MANAGEMENT)*

SIGNATURE:

DATE: 16 May 2022

2. FINAL SUBMISSION TO THE MUNICIPAL MANAGER AND THE MAYOR

PRINT NAME: Christelle Viljoen *ADMINISTRATION MANAGER (ASSISTANCE ON PERFORMANCE MANAGEMENT)*

SIGNATURE:

DATE: 21 June 2022

PRINT NAME: Jan J. Fortuin (MUNICIPAL MANAGER OF KAROO HOOGLAND MUNICIPALITY)

SIGNATURE:

DATE: 01.06.2022

3. APPROVAL BY MAYOR

The Top Layer SDBIP for 2022/2023 is herewith approved in terms of Section 53(1)(c) (ii) of the MFMA.

PRINT NAME: ANTHONY MIETAS (MAYOR OF KAROO HOOGLAND MUNICIPALITY)

SIGNATURE:

DATE: 24/6/2022

Budget Approval Date: **30 May 2022**

Within 28 days : Yes, comply with legislation