



KAROO HOOGLAND MUNICIPALITY

PROCUREMENT OF PROFESSIONAL SERVICE PROVIDERS (PSP) TO SERVE ON PANEL OF PROFESSIONAL CONSULTING ENGINEERS FOR A PERIOD OF THREE (3) YEARS

The scope of the work is for normal services as per the latest ECSA guideline scope of services and tariff of fees and will include Inception stage, Concept & Viability stage, Design Development stage; Documentation & Procurement stage, Contract Administration and Inspection stage and Close out stage. These stages will cover multi-disciplinary civil engineering and related works for various municipal projects.

Tenders are hereby invited for the Supply of Professional Consulting Services as detailed in the tender document. **The original tender document** will be available during business hours from **12 June 2024** at the Supply Chain office of Karoo Hoogland Municipality, 2 Mulder Street, WILLISTON, 8920 at a non-refundable amount of R551.25 (Cash or electronic transfer) and can be viewing on the Municipal website (www.karoohoogland.org.za) or on the E-Tender Portal (www.etenders.gov.za). Bank details are as follow: **Karoo Hoogland Municipality, Standard Bank, Account Number 083212442, Branch Number 051008, Reference: Tenderer Company Name.** The proof of payment must also accompany the submission of the **original tender document** of Karoo Hoogland Municipality.

The closing date for submissions is **02 July 2024 at 12h00**. Bid will be opened in public (Williston Municipal Offices Boardroom, Herb Street, Williston) 15 minutes after the stated closing time.

The sealed tenders clearly marked: **PROCUREMENT OF PROFESSIONAL SERVICE PROVIDERS (PSP) TO SERVE ON PANEL OF PROFESSIONAL CONSULTING ENGINEERS FOR A PERIOD OF THREE (3) YEARS** must be placed in the tender box of the Karoo Hoogland Municipality at the Cash Hall area, Williston Municipal Building, 2 Mulder Street, Williston.

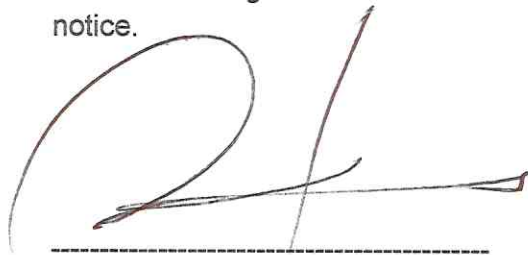
THE FOLLOWING CONDITIONS WILL APPLY:

- Professional fees will be estimates and and contract amounts will be agreed with a relevant panel consultant when the scope for a specific project was established. The fees tendered will be used as baseline for contract amounts.
- This tender will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations 2022. The original **MBD1, MBD 4, MBD 6.1, MBD7.2, MBD 8, MBD 9**, forms must be completed and submitted together with your tender documents.

- An **original** or **certified** B-BBEE certificate, or **certified** Sworn Affidavit must be submitted with your tender offer. **If it's not an original or certified copy it will not be taken into consideration for preference points.**
- **Quality (functionality) criteria** are applicable for this tender and Method 4 (Financial Offer, Preferences and Quality/Functionality) will be used for evaluation of the tender. **Bidders must ensure that they provide all applicable and relevant information required for quality criteria evaluation.**
- A valid tax compliance pin number on an official document of SARS in order for the municipality to verify tax compliance must be submitted with the tender document.
- Potential service providers must be registered on the Central Supplier Database.
- Potential service providers who were found guilty of fraud or corruption or who willfully neglected reneged on or failed to comply with any government, municipal or other public sector contract during the past five years, will be excluded from this process.
- Potential service providers (or any of the directors) whose municipal rates and taxes or municipal services charges are in arrears for three months, at the municipality or any other municipality or entity, might be excluded from this process. Please submit a municipal account (not older than 3 (three) months as proof of payment with your tender. If the bidder is not responsible for municipal rates, a Sworn Affidavit or a Lease Agreement must be submitted which indicate the reasons why a municipal account cannot be submitted.
- The lowest or only tender will not necessarily be accepted.
- No late, faxed or e-mailed tenders will be accepted.
- Potential service providers will be subjected to security screening.

NB: No Bid will be considered from persons in the service of the state.

Failure to comply with these conditions may invalidate your offer. The Municipality reserves the right to cancel or withdraw the request for tender at anytime without prior notice.



Mr J Jonkers
MUNICIPAL MANAGER



DATE