



KAROO HOOGLAND MUNICIPALITY

INVITATION TO BID

TENDER NO. KHM T001/12/2023

Karoo Hoogland Municipality hereby invites suitable service providers to submit BIDS on:

Notice/ Bid Number	Description	Contact Person	Closing Date & Time	Evaluation Criteria
KHM T001/12/2023	FOR THE PROCUREMENT/APPOINTMENT OF A SERVICE PROVIDER FOR AN AUTOMATED COMPLIANT PERFORMANCE MANAGEMENT SYSTEM, SDBIP AND STATUTORY (COMPLIANCE) REPORTING FOR A PERIOD OF THREE YEARS FROM DATE OF APPOINTMENT	Technical enquiries: Mr Marlon Baxter pms@karoohoogland.gov.za Procurement enquiries: Ms Diana Vermeulen d.vermeulen@karoohoogland.gov.za	26 January 2024 Friday 12:00	80/20 <i>Please also note that there are Pre-Qualification and Functionality Criteria's also to which a Bidder must first be responsive</i>

Completed tenders in a sealed envelope, clearly marked:

Tender No. KHM T001/12/2023 – THE PROCUREMENT OF A SERVICE PROVIDER: PERFORMANCE MANAGEMENT SYSTEM, SDBIP AND STATUTORY REPORTING

Tender documents must be placed in the tender box at the Karoo Hoogland Municipal Offices at the Reception Area in the MUNICIPAL SCM TENDER BOX, MUNICIPAL OFFICES - RECEPTION AREA, 2 MULDER STREET, WILLISTON by no later than **12:00 on 26 JANUARY 2024**. Tenders will be opened on the same day in the Municipal Council Chambers at 12:05. Late or unmarked tenders will not be considered. **Hand-delivered or posted bids are acceptable but tenders received per fax or e-mail will NOT be accepted.**

Tenders will be evaluated on 80:20 basis and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2022, where 80 points will be scored for price and 10 points for B-BBEE status and 10 points for location (specific goals) as well as in terms of the Karoo Hoogland Municipality's Supply Chain Management Policy.

Bidders will be required to have a specified level of experience to be eligible to tender. All bidders to ensure to complete the pre-qualification (with proof of evidence attached) as well as the functionality evaluations to be able to score the minimum points to be eligible for further consideration for the 80 : 20 basis evaluation. The tender document containing the detailed information, conditions and requirements of the bid as well as all the evaluation criteria can be emailed on request and can also be downloaded on the e-Tender Publication Portal (www.e-tender.gov.za) as well as on the municipal website (www.karoohoogland.gov.za) from 20 December 2023. *The standard non refundable deposit (bidding fee) is **R551.25(Vat incl)** and proof of this payment must be submitted with the tender document.* The funds can be paid at any of the Municipality's Offices or can be transferred via EFT: **BANKING DETAILS** Account name : Karoo Hoogland Municipality, Bank: Standard Bank, **Account Number: 083212442, Branch Number: 051008 Reference: PMS Bidding Company Name**

- Karoo Hoogland Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after the closing date of the submission thereof.
- Tenderers who are not yet registered are required to register on the National Central Suppliers Database (CSD). Application forms are obtainable from the website <https://secure.csd.gov.za>.

For more information, contact Mr Marlon Baxter at 053 285 0998 or pms@karoohoogland.gov.za.

Mr J Jonkers

Municipal Manager, Karoo Hoogland Municipality, 2 Mulder street, Williston, 8920

Tender No KHM T001/12/2023

Tender Advertised on 14 December 2023 : Municipal Website, Municipal Facebook, e-Tender Portal, Notice Boards

Tender Document available from 20 December 2023