



KAROO HOOGLAND MUNICIPALITY



VACANCIES WORK INTEGRATED LEARNING: PUBLIC ADMIN/MANAGEMENT (4 POSTS)

REFERENCE NUMBER: ADMIN/MANAGEMENT STUDENT: 007/002/2019

REQUIREMENTS

The candidate should hold as a minimum a N6 Certificate in Public Admin/Management.

The student will sign both an employment contract and an internship agreement. The purpose of the agreement is to ensure commitment to the programme which require, amongst other, full participation in the educational and workplace assignments and observance of policies and procedures of the municipality.

The candidate must be between the ages of 19 and 35.

PURPOSE OF WORK INTEGRATED LEARNING

The Work Integrated Learning is a structured professional training and work experience programme with the goal of providing high quality training and practical exposure in all aspects of Public Admin/Management which is governed by the Municipal Systems Act, 32 of 2000 and the underlying reforms. The programme has a logical training sequence that builds on the skills and competencies acquired during University and Technikon training.

STIPEND AND DURATION

R2 500 per month for 18 months.

PLEASE NOTE:

The Municipality's application form must accompany your curriculum vitae (application forms are available at the HR Office and the website of the Municipality). Also attach certified copies of your ID and academic qualifications.

No faxed or late applications will be accepted.

Correspondence will ONLY be entered into with short listed candidates.

If you do not receive notifications regarding your application within one month of the closing date, kindly assume that your application was unsuccessful.

The municipality reserves the right not to make any appointment.

PLEASE FORWARD ALL APPLICATIONS TO:

The Municipal Manager: JJFortuin, Private Bag X03, Williston, 8920 clearly marked:
Application for WIL: Public Admin/Management or email your application to
hr@karoohoogland.gov.za. If a short listed candidate emailed the application he/she must
provide certified copies of their ID and academic qualifications on the day of the interview.

For any further inquiries contact Adv DM Malan (HR Manager) during office hours at the
following number: 053 391 3003.

CLOSING DATE: 14 FEBRUARY 2019



**JJ FORTUIN
MUNICIPAL MANAGER**



KAROO HOOGLAND MUNICIPALITY



VACANCIES

INTERNSHIP: PUBLIC ADMIN/MANAGEMENT (4 POSTS)

REFERENCE NUMBER: ADMIN/MANAGEMENT INTERN: 007/002/2019

REQUIREMENTS

The candidate should hold as a minimum a Bachelor's Degree or National Diploma in Public Admin/Management.

The intern will sign both an employment contract and an internship agreement. The purpose of the agreement is to ensure commitment to the programme which require, amongst other, full participation in the educational and workplace assignments and observance of policies and procedures of the municipality.

The candidate must be between the ages of 21 and 35.

PURPOSE OF INTERNSHIP

The Internship is a structured professional training and work experience programme with the goal of providing high quality training and practical exposure in all aspects of Public Admin/Management which is governed by the Municipal Systems Act, 32 of 2000 and the underlying reforms. The programme has a logical training sequence that builds on the skills and competencies acquired during University and Technikon training.

STIPEND AND DURATION

R3 500 per month for 12 months.

PLEASE NOTE:

The Municipality's application form must accompany your curriculum vitae (application forms are available at the HR Department and the website of the Municipality). Also attach certified copies of your ID and academic qualifications.

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If you do not receive notifications regarding your application within one month of the closing date, kindly assume that your application was unsuccessful.

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The Municipal Manager: JJ Fortuin, Private Bag X03, Williston, 8920 clearly marked: Application for Internship: Public Admin/Management or email your application to hr@karoohoogland.gov.za. If a short listed candidate emailed the application he/she must

provide certified copies of their ID and academic qualifications on the day of the interview.

For any further inquiries contact Adv DM Malan (HR Manager) during office hours at the following number: 053 391 3003.

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MUNICIPAL MANAGER**