



KAROO HOOGLAND

MUNISIPALITEIT / MUNICIPALITY



REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R200 000.00(incl VAT)
(For Publication on Karoo Hoogland Website and Notice Boards)

QUOTATION NUMBER : SCM/T3000/11/2020

ADVERTISING DATE : 23/11/2020

CLOSING DATE: 02/12/2020(12H00)

Karoo Hoogland Municipality hereby invites all interested Qualified Service Providers to furnish us with written quotations for the supply and delivery of the services/goods as detailed in the enclosed specifications.

The quotation must be submitted on the letterhead of your business quoting the above quotation number not later **than 2 December 2020 at 12H00**.

PROJECT NAME: Web content filtering program or device

The quotation can either be hand delivered in a sealed envelope marked with quotation number to: **The SCM Practitioner, Karoo Hoogland Municipality Offices, 7 Mulder Street, Williston, 8920** or emailed to info@karoohoogland.gov.za or c.erasmus@karoohoogland.gov.za for the attention of the SCM Office. Please specify in your email or on your sealed envelope the **Quotation Number** stated above.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from closing date of quotation.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated after receiving the initial order.
- Bidders must complete the following forms: (obtainable from the municipal SCM office and submit it with their quotation)
 - MBD 2 (Tax Clearance Certificate)
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (B-BBEE Status Level)
 - MBD 8 (Declaration of Bidders past supply chain management practices)
 - MBD 9 (Certificate of independent Bid determination);
- Bidders must be registered on the National Treasury Central Suppliers Database.
- Bidders must ensure that they submit a valid Tax Clearance and B-BBEE Certificate.
- Quotations between **R 30 000** and **R 200 000 (Vat Incl)** will be evaluated using **80/20** preferential system.

NB: No quotation will be considered from persons in the service of the state!

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

SCM Department

Tel: 053 3913 003 / c.erasmus@karoohoogland.gov.za

SPECIFICATIONS

1. Description of the goods required

Supply and installation of web content filtering device or program

2. Specifications

- Limit user access to internet
- Group of access rights
- view live usage data via IP &/or device
- report on usage
- Username & password access to internet maximum of 40 users
- Installation, setup & training
- Support for 12 months

Enquiries: Adrian- 053 3913 003/ a.haas@karoohoogland.gov.za (Office hours)

DELIVERY ADDRESS

Karoo Hoogland Municipality Library
Mulder Street / Herbst street
WILLISTON
8920

3. Information to be provided with the quotation

- Valid B-BBEE Certificate
- Valid Tax Clearance Certificate
- MBD Forms
- CSD Report

FINANCIAL EVALUATION – POINT SCORING

The evaluation will be performed on 80/20 principles as Provided in PPFA :

Price :	80 points
B-BBEE status Level Contributor	20 points
Total	100 points