



KAROO HOOGLAND MUNISIPALITEIT

NOTULE VAN 'N ALGEMENE RAADSVERGADERING VAN DIE RAAD WAT GEHOU IS OP
DONDERDAG, 30 MEI 2019, OM 09:00 TE WILLISTON MUNISIPALE
RAADSAAL.

EXTRACT OF MINUTES

2. KENNISGEWING VAN VERGADERING & KONSTITUERING

2.1 KENNISGEWING VAN VERGADERING

2.2 KONSTITUERING

Die vergadering word ingevolge die Bepalings van Artikel 29 (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998, gekonstitueerd verklaar.

3. AANSOEKE VIR VERSKONING VIR NIE-BYWONING & PRESENSIE

3.1 VERSKONINGS

Mnr FJ Lotter : Direkteur : Infrastruktuur
Mnr A Hendriks

3.2 PRESENSIE

Raadslid (me) VC Wentzel : Burgemeester
Raadslid JE Davids
Raadslid G Klazen
Raadslid J Jooste
Raadslid (me) AM Januarie :
Raadslid JJ van der Colff :

Mnr JJ Fortuin : Munisipale Bestuurder
Mnr SJ Myburgh : Direkteur : Finansies
Mnr A Gibbons : Bestuurder : Gemeenskapsdienste
Mnr D Malan : Bestuurder : Menslike Hulpbronne
Me E Skippers : Sekretariaat

7. BEGROTINGSAANGELEENTHEDE & BEGROTING 2019/2020

7.1 THE FINAL BUDGET 2019/2020 AS TABLED TO COUNCIL

A. BEGROTINGSTOESPRAAK DEUR DIE BURGEMEESTER ANNEXURE : BUDGET SPEECH 2019/2020

RESOLVED THAT:

- a. That the Budget Speech 2019/2020 be approved as part of the Narrative Budget.

Proposed by: Councillor JE Davids
Seconded by: Councillor G Klazen

**B. SERVICE LEVEL STANDARDS
ANNEXURE : Service Standards**

RESOLVED THAT:

- a. That Council take note of the tabled Service Level Standards.

Proposed by: Councillor JE Davids
Seconded by: Councillor J Jooste

**C. TARIFF STRUCTURE 2019/2020
ANNEXURE : TARIFF STRUCTURE 2019/2020**

RESOLVED THAT:

- a. That Council take note of the tabled Tariff Structure for 2019/2020 and that a tariff for Househops to be included in the list.

Proposed by: Councillor G Klazen
Seconded by: Councillor JE Davids

D. A1-SCHEDULE (MSCOA)

As a result of the amount of pages only one copy of each will be available for viewing during the meeting.

RESOLVED THAT:

- a. That Council take note of the tabled A1 Schedule in MSCOA Format.

Proposed by: Councillor JE Davids
Seconded by: Councillor J Jooste

E. BATHO PELE GUIDELINE NARATIVE BUDGET

As a result of the amount of pages only one copy of each will be available for viewing during the meeting.

RESOLVED THAT:

- a. That Council take note of the tabled Batho Pele Guideline Narative Budget.

Proposed by: Councillor JE Davids
Seconded by: Councillor J Jooste

F. QUALITY CERTIFICATE

For Signing after Budget adoption

RESOLVED THAT:

- a. That Council take note of the Quality Certificate which will be signed by the Municipal Manger after the approval of the Budget;
b. That Council take note that the signed Quality Certificate will be submitted together with the Final Approved Budget.

Proposed by: Councillor JE Davids
Seconded by: Councillor J Jooste

G. BUDGET LOCKING CERTIFICATE

For Signing after Budget adoption

RESOLVED THAT:

- a. That Council take note of the Budget Locking Certificate which will be signed by the Municipal Manager after the approval of the Budget;
- b. That Council take note that the signed Budget Locking Certificate will be submitted together with the Final Approved Budget.

Proposed by: Councillor JE Davids

Seconded by: Councillor J Jooste

H. COMMENTS FROM THE PUBLIC RECEIVED BEFORE DEADLINE ANNEXURE : ADVERTISEMENT IN NEWSPAPER

RESOLVED THAT:

- a. That Council take note that no written comments or input was received from the public on the Budget for 2019/2020.

Proposed by: Councillor JE Davids

Seconded by: Councillor J Jooste

I. POLICIES : BUDGET RELATED

The following Budget Related Policies was workshopped with Council on 29 May 2019 for input and approval during Council meeting:

- a) Tariff Policy
- b) Property Rates Policy
- c) Credit Control Policy, Customer Care and Dept Collection Policy
- d) Indigent Policy (Deernis)
- e) Budget Implementation and Management Policy
- f) Supply Chain Management Policy
- g) Write Off Policy
- h) Asset Management Policy
- i) Subsistence and Traveling Policy
- j) Gift and Reward Policy
- k) Principles and Policy on Cash Management and Investment and Borrowing of Funds
- l) Unauthorised, Irregular, Fruitless and Wasteful Expenditure Policy
- m) Petty Cash Policy
- n) Fraud Prevention Policy
- o) Risk Management Policy
- p) Performance Management Policy
- q) Performance Management Framework
- r) SIPDM
- s) Virement Policy

New Policy

- a) Information and Communication Technology Corporate Governance Policy

Policies to which none amendments were made during reviewing process:

- a) Credit Control Policy, Customer Care and Dept Collection Policy
- b) Indigent Policy (Deernis)
- c) Budget Implementation and Management Policy
- d) Supply Chain Management Policy

- e) Write Off Policy
- f) Asset Management Policy
- g) Gift and Reward Policy
- h) Principles and Policy on Cash Management and Investment and Borrowing of Funds
- i) Unauthorised, Irregular, Fruitless and Wasteful Expenditure Policy
- j) Petty Cash Policy
- k) Fraud Prevention Policy
- l) Risk Management Policy
- m) Performance Management Policy
- n) Performance Management Framework
- o) SIPDM
- p) Virement Policy

Policies to which some amendments were made during reviewing process:

- a) Tariff Policy (*Tariffs changed*)
- b) Subsistence and Traveling Policy (*Annual Travel tariff changes*)
- c) Property Rates Policy

RESOLVED THAT:

- a. Council approves the List of new policies;
- b. Council approves the List of policies to which **none** amendments were made during the reviewing process;
- c. Council takes note of the Policies which were amended during the reviewing process;
- d. Council takes note that these policies will now be advertised for public comment and will be implemented from 1 July 2019;

Proposed by: Councillor JE Davids
Seconded by: Councillor J Jooste

J. PROCUREMENT PLAN 2019/2020

RESOLVED THAT:

- a. Council takes note of the annual Procurement Plan 2019/2020;
- b. That Management must ensure compliance to this Procurement Plan, accordingly in line with the approved budget for the 2019/2020 financial year.

Proposed by: Councillor JE Davids
Seconded by: Councillor J Jooste

**K. DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLANS (SDBIP)
 ANNEXURE : DRAFT SDBIP 2019/2020**

RESOLVED THAT:

- a. Council takes note that the Final SDBIP for 2019/2020 is aligned to the IDP and Budget;
- b. Council takes note that the Draft SDBIP 2019/2020 will be submitted to the Mayor in terms of Section 79(1) of the MFMA within 14 days of the approval of the Budget;
- c. Council takes note that the SDBIP 2019/2020 will be approved and submitted by the Mayor in terms of Section 59(1) of the MFMA within 28 days of the approval of the Budget.

Proposed by: Councillor JE Davids
Seconded by: Councillor J Jooste

L. REPORT OF THE CFO

RESOLVED THAT:

- a. That Council approve the annual operating and capital budget in terms of Section 17(3)(a)(i)(ii)(iii) of the MFMA no 56 of 2003
- b. That Council approve and impose the municipal taxes and municipal tariffs as per the tariff list.

Proposed by: Councillor JE Davids
 Seconded by: Councillor J Jooste

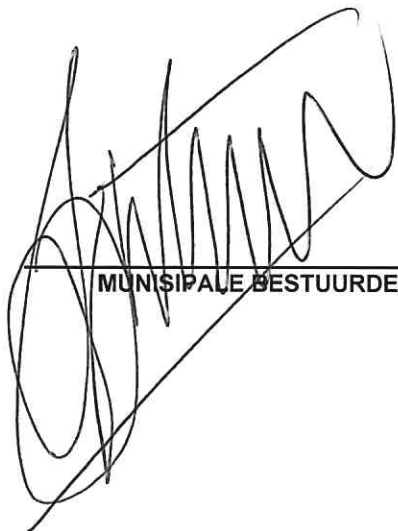
7.2 REVISED & FINAL IDP 2019/2020

As a result of the amount of pages only one copy of each will be available for viewing during the meeting.

RESOLVED THAT:

- a) That council take note of the revised IDP Public Participation process starting from 14 to 16 May 2019;
- b) That council take note of the Ward Operational Plans included in the IDP;
- c) That council take note of the New Spatial Development framework included in the IDP;
- d) That council take note of the MIG, INEP, WSIG, EEDMS, Department of Tourism and Economic Development Projects included in the IDP;
- e) That council approve the revised and final IDP 2019/2020.

Proposed by: Councillor J Jooste
 Seconded by: Councillor JE Davids



 MUNISIPALE BESTUURDER





 BURGEMEESTER

30/5/2019
 DATE